

## EDUCATION COMMISSION MEETING MINUTES

Date of Meeting: September 17, 2025, 4:30-6:30pm

### MEETING MINUTES

Members Present: Tanya Aquilar, Mike Berman, Ed Reed, Xian Lu, Cecil Rucker, Nicole Stone, Shauntae Spaugh, Wendy Whitaker, Chelsea Zhu

*Not present:* Lisa Farhi, Jacqueline Renfrow

#### Topics:

1. Welcome, Roll Call, and Review Meeting Agenda
2. August Meeting Minutes Presented, Approved
3. August Action Items Follow Up
  - a. There were insufficient responses from the Rockville Wellness Survey to receive results
4. Committee Updates and Next Steps (Establish meeting dates and times)
  - a. Wellness (Chelsea, Xian, Tanya)
    - i. Chelsea has indicated outside of the meeting that she would like to lead this subcommittee.
    - ii. Idea shared about spotlighting an Educator and share how they focus on wellness
  - b. Schools and Community Outreach (Wendy, Ed, Shauntae, Lisa)
    - i. Committee plans to meet on Tuesday September 23 at 5pm, Ed will send out a Zoom
  - c. Community and Business Partnerships (Jackie, Nicole, Michael)
    - i. Reminder Mike Berman will sunset off the Commission by end of calendar year
  - d. Action Item: Each subcommittee should identify the date/time they will meet before the October meeting. In the meetings review the August Commission meeting minutes and identify any resources or updates to be shared with Shauntae and Nicole for the Fall Newsletter
5. Collective Productivity and Needs of Education Commission Next Steps
  - a. Fall Newsletter- aiming for distributing in early October
    - i. Shauntae has started a draft/Nicole has offered to lead/help
    - ii. Discussion of who is on the distribution list/ who is the audience
      1. School Administrators
      2. Add a POC for Montgomery College
    - iii. Discussion of Smore and Canva as the platform
    - iv. Ideas for content: affordable housing, food insecurity resources, school supplies, the Commission's Educational Partnerships webpage
    - v. Action Items:
      1. CJ will add Rockville city resources in SharePoint for the Commission for Nicole/Shuntae
      2. Mike will share a blurb with Nicole/Shuntae about the Educational Partnerships webpage for school administrators
      3. Mike will share the Dean's information for a newsletter POC

4. Mike will work with CJ to distribute the Educational Partnerships webpage to businesses
  - b. Motion to designate an Education Commission spot for a Montgomery College representative
    - i. Motion passed
    - ii. Action item: CJ will alert Mayor Ashton that motion passed
6. Agenda for October Meeting
  - a. Include Cross-Cutting Action Items- Fall Newsletter
  - b. Include updates from each subcommittee as standing item
  - c. Adjust meeting time to end at 6pm, and allow subcommittees to meet in breakout rooms from 6-6:30pm
7. Adjourned