

**HUMAN SERVICES ADVISORY COMMISSION
MEETING MINUTES**

July 15, 2026

6:30 – 8:30 p.m.

Virtual Meeting via Cisco Webex

Members Present:

Ricky Mui, Chair, At-Large Member	Sarah Basehart Caregiver Member
William (Bill) McGugan, At-Large Member	Deborah Moore, Consumer Member
Nirmal Ravi, At-Large Member	
Nancy Sushinsky, At-Large Member	

Members Absent:

	Stacey Gold, Caregiver Member
Scott Mengebier, At-Large Member	Reema Greugel, Caregiver Member
Jessica Peterson, Consumer Member	
Marissa Valeri, Councilmember	

Mayor and Council Liaison in attendance: None

Staff Present: Elssa Kenfack, Community Services Manager

Community Members Present: None

Guests/Presenters in Attendance: None

RE: Call Meeting to Order

Meeting was called to order at 6:34 pm by Bill McGugan, At-Large Member.

RE: Community Forum

- Mr. McGugan asked about community forum and the group had no updates to share.

RE: Approval of Minutes

- Ms. Basehart made a motion to approve the minutes.
- Ms. Moore seconded the motion to approve the minutes.
- **5/20 Minutes were approved unanimously.**

RE: Annual Report

- Ms. Sushinsky and Mr. Mui stated that they liked the changes that were made by Mr. Mengebier
- Attendance rate was discussed as something to display on the report.

- They discussed quorum rate versus attendance
 - A motion was made to use quorum rate.
 - **Action Item: Mr. Mui to add quorum rate into the report.**
- Major Contributions
 - Strengthening Grant Oversight:
 - Ms. Basehart suggested clarifying that the list is for
 - **Action Item: Revise the list of site visits and add in the missing ones:**
 - Victorian Lyric Opera Company
 - Mobile Med Clinic
 - Korean Community Service Center of Greater Washington (KSSC)
 - Completed by Ms. Kenfack in the meeting
 - **Action Item: Mr. Mui to separate Manna Food from Interfaith Works and add in the Women's Center for Interfaith Works**
 - Completed by Ms. Kenfack in the meeting
 - Community Engagement:
 - **Action Item: Connect with Mrs. Gold to review this page and add the missing people to the Slide**
 - Denise Anderson – DHHS
 - ?
 - Advocacy:
 - **Action Item: Ms. Kenfack to add in details about the types of things the commission testified about (done)**
 - Closing of the libraries
 - Advocating for the Grantees
- The commission made relevant edits into the document
- 2026-2027 Priorities
 - Ms. Moore talked about tapping into underserved neighborhoods
- The group finished adding edits to the powerpoint with the exception of the pending action items listed above.
 - **Action: Ms. Kenfack to share the current slides with the commission**

RE: Community Services and HCD Report

- Ms. Kenfack presented the notes and no questions or feedback were given.

RE: Additional Items

- Linkages to Learning will be moving into Twinbrook Elementary School with the City of Rockville providing a Family Care Manager and Sheppard Pratt providing a mental health therapist.

RE: Agenda items for next meeting, September 16th, 2026 Meeting

- Usual report items: Community forum, minutes
- Community Roundtable
 - **Action: Mr. McGugan to confirm Hand2Heart DC for September meeting**

RE: Adjourn meeting

- Ms. Moore made a motion to adjourn.
 - Ms. Sushinsky seconded the motion.
 - **Group voted unanimously to end the meeting.**

RE: Adjourn – at 8:05pm