



MARYLAND DEPARTMENT OF TRANSPORTATION
STATE HIGHWAY ADMINISTRATION
COST SHARING AGREEMENT

STATE HIGHWAY
ADMINISTRATION

Purpose: Documentation of Costs for Services Provided on Behalf of Counties, Municipalities and Others.

Description of work: For SHA to provide engineering and review services for the
Rehabilitation of City of Rockville Bridge No. M-R-03 on Hurley Avenue
over Watts Branch Tributary through Final Design.

1. I, Jeff Mihelich, City Manager, April 21, 2025
Name Title Date
Being authorized to act on behalf of Mayor and Council of Rockville
Name of County, Municipality or Other Party
Billing address: Department of Public Works, City of Rockville
111 Maryland Avenue, Rockville, MD 20850

Do assure that:

2. The requesting organization does not have adequate forces to perform this service and requests the State Highway Administration (SHA) to: (check one)
- a. ☐ Manage the entire project.
- b. ☒ Provide services as described above or in the supplemental Attachment A.
3. A written agreement exists between the SHA and the requesting organization, which agreement clearly indicates responsibility for project costs. (If no agreement exists, proceed to 4 and 4a. or 4b.)
- Date of Agreement: _____
- or
- Date of Master Agreement: February 01, 2018
- and
- Date of Supplemental Letter: August 20, 2021
4. The total estimated costs of this project; \$ 1,033,848.13, which includes the payroll fringe benefit expenses on direct labor and the Administrative and General Overhead Expenses at the prevailing rates, will be invoiced at (check one)
- a. ☒ 20 % of the total actual cost of this project—not to exceed the estimated total cost by more than 15% without prior notification and agreement.
- or
- b. ☐ not to exceed \$ _____

COST SHARING AGREEMENT

Page 2

5. Estimated funds are available and will be paid by the requesting organization, other than Counties, Municipalities and other State Agencies:
 - By advance deposit for the total estimated costs. Refunds to the advance deposit will be issued at the completion of the project.
6. Estimated funds are available and will be paid by the Counties, Municipalities and other State Agencies (check one):
 - a. ☐ By payment of all costs expended to date within 30 days of receipt of SHA's progress billings.
 - b. ☒ By payment of all costs in excess of federal recovery either as an advance deposit or 30 days of receipt of SHA's progress billings
7. Requesting organizations (including other State Agencies) other than Counties and Municipalities will be billed monthly.
8. Counties and Municipalities will be billed as follows:
 - A project/local share which does not exceed \$60,000 will be billed quarterly
 - A project/local share which exceeds \$60,000 will be billed monthly.
9. Should the County or Municipality default in remitting payment to the State for their portion of the work, their Highway User Revenue Funds will be reduced accordingly.
10. Costs incurred in excess of the advance deposit, if applicable, will be billed monthly.
11. This agreement supersedes the agreement dated September 28, 2021

Authorized Representative of
Requesting Organization

Date

District Engineer or Senior Manager Date

PROJECT COST DERIVATION WORKSHEET

PROJECT NUMBER: MO991ZM1
PROJECT DESCRIPTION: Rehabilitation of City of Rockville
Bridge No. M-R-03 on Hurley Ave. over
Watts Branch
GOVERNMENT BR/BH PROJECT: TRUE
DATE: 04/21/2025

PRELIMINARY ENGINEERING

PREVIOUSLY APPROVED COSTS:	\$289,089.99
MDOT SHA STAFF REVIEW AND DESIGN COSTS:	\$0.00
PAYROLL BURDEN FOR FRINGE BENEFITS FOR SHA STAFF (87.19%):	\$0.00
ADMINISTRATIVE AND GENERAL OVERHEAD COSTS (7.78%):	\$0.00
CONSULTANT DESIGN COSTS:	<u>\$744,758.14</u>
TOTAL PROJECT COST:	\$1,033,848.13
20% Local Government Share:	\$206,769.63
80% FEDERAL BR/BH AID SHARE:	\$827,078.50

PE PAYROLL BURDEN:	87.19%
PE OVERHEAD:	7.78%

Rockville City: Bridge No. M-R-03 - Hurley Avenue over Watts Branch Tributary (MO991ZM1)									
WORK ORDER HISTORY									
TASK NO./EWO	CONTRACT	DATE	MDOT SHA STAFF REVIEW COSTS	PAYROLL BURDEN FOR FRINGE BENEFITS FOR SHA STAFF %	PAYROLL BURDEN FOR FRINGE BENEFITS FOR SHA STAFF	CONSULTANT DESIGN COSTS	TOTAL PROJECT COST	20% LOCAL GOVERNMENT SHARE	80% FEDERAL BR/BH AID SHARE
ORIGINAL	BCS 2014-21D	09/28/2021	\$15,000.00	87.19%	\$ 13,078.50	\$ 261,011.49	\$289,089.99	\$57,818.00	\$231,271.99
Task 30	BCS 2020-06K	CURRENT	\$0.00	87.19%	\$ -	\$ 744,758.14	\$744,758.14	\$148,951.63	\$595,806.51
					\$ -		\$0.00	\$0.00	\$0.00
					\$ -		\$0.00	\$0.00	\$0.00
					\$ -		\$0.00	\$0.00	\$0.00
					\$ -		\$0.00	\$0.00	\$0.00
TOTAL							\$1,033,848.13	\$206,769.63	\$827,078.50