

City of Rockville
Leadership Planning Team Meeting Notes
July 21, 2025

Meeting Participants:

Mayor Ashton
Councilmember Fulton
Councilmember Jackson
Councilmember Shaw
Councilmember Van Grack
Jeff Mihelich, City Manager
Robert Dawson, City Attorney
Sara Taylor Ferrell, City Clerk/Director of Council Operations
Barack Matite, Deputy City Manager
Dave Gottesman, Assistant City Manager
Linda Moran, Assistant to the City Manager

Agenda and Mock Agenda Review

July 21, 2025 Meeting Agenda

Comment: The City Manager reviewed the July 21 agenda. He noted that this will be a crowded meeting with a lot of public participation. Staff will have the overflow rooms set up to manage the anticipated high volume of public participation.

Comment: The City Manager stated the following:

- In the interest of saving time, he will not provide a City Manager's report tonight.
- He will present a brief power point on rent stabilization. Staff will step out of the way so that they can watch the Mayor and Council's discussion and be ready to take direction.
- For the worksession on the election code, the Deputy City Manager will present the first few slides to frame the presentation. Afterwards, the Consultant will provide the remainder of the presentation. Staff and the consultant will be ready to take direction on each slide, one at a time, in support of clarity and efficiency.

Comment: Mayor Ashton indicated the staff report appears to, in some places, acknowledge the Mayor and Council's prior discussion of the content. In other sections, it appears that the content may be new. She requested that the slides not repeat what has already been discussed. During the presentation, she would prefer for staff to state generally "this is what we heard, we do not want to repeat it, but please let us know if you have any clarifications."

Response: The City Manager noted that staff does not plan to repeat what the Mayor and Council have already discussed. When the consultant report is issued, all Mayor and Council comments will be included from recent discussions and the fall of 2024. There will be opportunities for the Mayor and Council to add content prior to their adoption of the report.

Comment: The City Manager noted that he will provide a very brief presentation for the economic development worksession and ask a few questions of the Mayor and Council. The rest of the item will be a policy discussion of the Mayor and Council.

August 4, 2025 Review of Mock Agenda

Comment: The City Manager reviewed the Mock Agenda. He reminded the Mayor and Council that this meeting is 100% remote. For the budget amendment, he stated that he will share a briefing in his one on one meetings with them this week. For the Zoning Ordinance Worksession, he noted that staff is making good progress. The areas of focus for the agenda item include conditional uses and parking.

Comment: Mayor Ashton noted that she wanted to highlight for the City Clerk/Director of Council Operations that there was an email that came in regarding the Twinbrook Pool Anniversary. Additionally, she asked if the Mayor and Council will receive an update on the budget amendment.

Response:

The City Manager noted the following:

- The Mayor and Council will receive an update on the budget amendment scheduled for the August 4th meeting.
 - He removed the Rockville Housing Enterprises worksession from the August 4th meeting agenda to give them more time to be better prepared and return. He stated that he updated the Mayor and Council on this adjustment at his one on one meetings with them.
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Review and Comment on Six Month Agenda Planning Calendar

September 8, 2025 Meeting

Comment: The City Manager reviewed the agenda for this meeting. He noted that the agenda includes the Vision Zero Progress Update worksession. Additionally, he mentioned that the approval of the consultant's final report on the election code update will be the

launching pad for the election code to be rewritten. The City Attorney's Office will lead that effort.

Comment: Councilmember Shaw asked if the plan for the Vision Zero Progress Update is to designate twenty minutes for the presentation and ten minutes of discussion.

Response: The City Manager confirmed that Councilmember Shaw has a correct understanding of the timing for the Vision Zero Progress Update.

September 15, 2025 Meeting

Comment: The City Manager reviewed the agenda for this meeting. There were no comments or questions.

September 22, 2025 Meeting

Comment: The City Manager reviewed the agenda for this meeting. There were no comments or questions.

September 29, 2025 Meeting

Comment: The City Manager review the agenda for this meeting. There were no comments or questions. He noted that the Transportation and Mobility Commission Annual Report is listed as a worksession. This format can be changed if the Mayor and Council are interested in doing so. Since there were no comments in response, a change will not be made.
