

EDUCATION COMMISSION MEETING MINUTES

Date of Meeting: June 18, 2025, 4:30-6:30pm

MEETING MINUTES

Members Present: Tanya Aquilar, Lisa Farhi, Xian Lu, Ed Reed, Jacqueline Renfrow, Cecil Rucker, Nicole Stone, Wendy Whitaker

Not present: Mike Berman, Shauntae Spaugh, Chelsea Zhu,

Topics:

1. Welcome, Roll Call, and Review Meeting Agenda
 - a. Reminder to members, please provide notice ahead of time if planning to miss the meeting.
2. May Meeting Minutes Presented, Approved
3. New Members Introduction- Nicole Stone
4. Sub-Committee Updates and Discussion
 - a. Community and Business Partnerships (Mike, Jackie)
 - i. Getting ready to send a letter to REDI promoting the partnerships launch
 - ii. Example of school need- rugs, need more info- email and responses going well.
 - b. Schools and Community Outreach (Lisa, Ed, Xian)
 - i. Preparing a Google doc for comments/thoughts on engaging educators
 - ii. Confirming whether the letter went out to roundtable participants with resources and themes
 - c. Safety and Wellness (Wendy, Chelsea)
 - i. Planning to focus on hearing from students
 - ii. Seeking new members to join sub-committee
5. Revision of Sub-Committees for School Year 2025 – 2026
 - a. Reminders from Commission Annual Report:
 - i. Promote Business Partnerships Tool with communications plan
 - ii. Host a follow-up Principal Roundtable
 - iii. Recognize Rockville Teachers; Engage Teachers
 - iv. Hear from students and schools about wellness needs
 - v. Engage with families; i.e. Back to School Night or PTA meetings
 - vi. Share about Rockville City resources with Principals/Schools
 - b. Reminders from roundtable notes/priorities:
 - i. Teacher recognition
 - ii. Student Attendance
 - c. Safety and Wellness sub-committee scope adjustment:
 - i. Focus on students and staff well-being
 - ii. Elevate the voices from students and staff
 - iii. Identify priorities and make connections to Rockville City resources
 - iv. Consider cataloguing/understanding of what each school provides already and what partnerships exist
 - v. Commission approved re-naming the sub-committee to “Wellness”
 - vi. Proposed Members: Tanya, Xian, Chelsea

- d. Schools and Community Outreach sub-committee adjustment
 - i. Suggestion to focus on outreach to schools, strong connections to Principals/Heads of School
 - ii. Including outreach to PTA and programs in schools
 - iii. Proposed Members: Lisa, Ed, Wendy
- e. Community and Business Partnerships
 - i. Continued focus on the partnership tool and making connections
 - ii. Proposed Members: Mike, Jackie, Nicole
- f. Action Items for August meeting:
 - i. Lisa/Ed to confirm members for each subcommittee and who is willing to lead the subcommittees
 - ii. Each subcommittee should scope out deliverables in each quarter for this coming school year
 - iii. CJ will send out a roster of Commission members and store it in the Ed Comm folder
 - iv. All Commission members should confirm they have access to:
https://cityofrockville.sharepoint.com/sites/educationcommission/SitePages/EventPlanHome.aspx?csf=1&web=1&share=Efvqvv1f9XtCnZSLp1mSkYoB7cuxutO80abXQX-_5u8ZIQ&e=dpFMap&CID=02e1f65f-2660-48dd-b82c-122468a94e48
- 6. Summer Meeting Schedule
 - a. July meeting canceled
 - b. Move August meeting to August 13th
 - c. Request subcommittees meet between August and September meeting
- 7. Open Forum for Future Meeting Topics
 - a. Need tentative timing for next principal roundtable
 - b. The principals would like two roundtables a year and broader groups/working session in between
- 8. Adjourn