



## **MAYOR AND COUNCIL**

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**Meeting No. 22-25**  
**Monday, September 15, 2025 - 5:30 PM**

### **AGENDA**

**Agenda item times are estimates only. Items may be considered at times other than those indicated.**

#### **Ways to Participate**

If you require a reasonable accommodation, for community forum or a public hearing and need reasonable accommodations, please contact the City Clerk's Office by the Wednesday before the Monday meeting at 240-314-8280 or [cityclerk@rockvillemd.gov](mailto:cityclerk@rockvillemd.gov) or by filling this form: <https://www.rockvillemd.gov/FormCenter/City-Manager-2/Request-a-Reasonable-Accommodation-50>

#### **Translation Assistance**

If you wish to participate in person at a Mayor and Council meeting during community forum or a public hearing and may need translation assistance in a language other than English, please contact the City Clerk's Office by the Wednesday before the Monday meeting at 240-314-8280, or [cityclerk@rockvillemd.gov](mailto:cityclerk@rockvillemd.gov), or by using this form: <https://www.rockvillemd.gov/FormCenter/City-Clerk-11/Sign-Up-for-Translation-Assistance-at-Co-368>

#### **In-Person Attendance**

Community members attending in-person who wish to speak during Community Forum, or a Public Hearing, should sign up using the form at the entrance to the Mayor and Council Chamber. In-person speakers will be called upon in the order they are signed to speak and before virtual speakers.

**Note: In-Person Speakers will be called upon to speak before those who have signed up to speak virtually for Community Forum and Public Hearings.**

#### **Viewing Mayor and Council Meetings**

The Mayor and Council are conducting hybrid meetings. The virtual meetings can be viewed on Rockville 11, Comcast, Verizon cable channel 11, livestreamed at [www.rockvillemd.gov/rockville11](http://www.rockvillemd.gov/rockville11), and available a day after each meeting at [www.rockvillemd.gov/videoondemand](http://www.rockvillemd.gov/videoondemand).

#### **Participating in Community Forum & Public Hearings:**

If you wish to submit comments in writing for Community Forum or Public Hearings:

- Please email the comments to [mayorandcouncil@rockvillemd.gov](mailto:mayorandcouncil@rockvillemd.gov) no later than 10:00 am on the date of the meeting.

If you wish to participate in-person or virtually in Community Forum or Public Hearings during the live Mayor and Council meeting:

1. Send your Name, Phone number, For Community Forum and Expected Method of Joining the

Meeting (computer or phone) to [mayorandcouncil@rockvillemd.gov](mailto:mayorandcouncil@rockvillemd.gov) no later than 10:00 am on the day of the meeting. Each speaker will receive 3 minutes.

2. Send your Name, Phone number, the Public Hearing Topic and Expected Method of Joining the Meeting (computer or phone) to [mayorandcouncil@rockvillemd.gov](mailto:mayorandcouncil@rockvillemd.gov) no later than 10:00 am on the day of the meeting.

3. On the day of the meeting, you will receive a confirmation email with further details, and two Webex invitations: 1) Optional Webex Orientation Question and Answer Session and 2) Mayor & Council Meeting Invitation.

4. Plan to join the meeting no later than approximately 20 minutes before the actual meeting start time.

5. Read for <https://www.rockvillemd.gov/DocumentCenter/View/38725/Public-Meetings-on-Webex> meeting tips and instructions on joining a Webex meeting (either by computer or phone).

6. If joining by computer, Conduct a WebEx test: <https://www.webex.com/test-meeting.html> prior to signing up to join the meeting to ensure your equipment will work as expected.

### Participating in Mayor and Council Drop-In (Mayor Ashton and Councilmember Fulton)

The next scheduled Drop-In Session will be held by phone or in-person on Monday, September 29 from 5:15-6:25 pm with Mayor Ashton and Councilmember Fulton. Please sign up by 10 am on the meeting day using the form at:

<https://www.rockvillemd.gov/formcenter/city-clerk-11/sign-up-for-dropin-meetings-227>

#### 1. Convene 5:30 PM

#### 2. Pledge of Allegiance

#### 3. Proclamation and Recognition - 5:35 PM

- A. Proclamation Declaring September 11, 2025, as a National Day of Service and Remembrance in Rockville, Maryland
- B. Proclamation Declaring September 8-12, 2025, as Disability Voting Rights Week in Rockville, Maryland
- C. Proclamation Declaring September 15, 2025 – October 15, 2025, as National Hispanic Heritage Month.
- D. Proclamation Declaring September 16, 2025, as National Voter Registration Day in Rockville, Maryland
- E. Proclamation Declaring September 22, 2025, as Car Free Day in Rockville, Maryland
- F. Proclamation Declaring September 2025, as National Preparedness Month in Rockville, Maryland
- G. Proclamation Declaring September 2025, as National Recovery Month in Rockville, Maryland
- H. Proclamation Declaring September 2025, as Service Dog Month in Rockville, Maryland

- I. Certificates of Recognition for Student Achievers – Julius West Middle School
- J. Certificates of Recognition for Student Achievers – Thomas S. Wootton High School
- K. Certificates of Recognition for Student Achievers - Richard Montgomery High School Student Achiever
- L. Certificates of Recognition for Student Achievers - Rockville High School

**4. Agenda Review - 6:30 PM**

**5. City Manager's Report - 6:35 PM**

**6. Boards and Commissions Appointments and Reappointments - 6:40 PM**

- A. Board and Commission Appointment and Reappointment

**7. Community Forum - 6:50 PM**

**8. Special Presentations - NONE**

**9. Consent Agenda - 7:10 PM**

- A. Authorization for the City Manager to Execute the Terms and Conditions of Pepco's EmPowerMD Rebate Program to Include in the Program's Application for use on Phase 2 of the City's LED Streetlight Conversion CIP Project
- B. Appointment of Manisha Tewari, Planning and Research Manager of Community Planning and Development Services (CPDS), as the City of Rockville Representative to the Town Square Condominium Board, Replacing the prior Deputy Director of CPDS, Jenny Snapp.

**10. Public Hearing - 7:15 PM**

- A. Public Hearing on Project Plan Application PJT2025-20, an Amendment to an Approved Project Plan to Permit Conversion of 13,011 Square Feet of Previously Approved Street-level Retail into 13 Residential Units at 198 East Montgomery Avenue.

**11. Action Items - 7:35 PM**

- A. Adoption of a Resolution to Approve Project Plan Application PJT2025-20, an Amendment to an Approved Project Plan to Permit Conversion of 13,011 Square Feet of Previously Approved Street-level Retail into 13 Residential Units at 198 East Montgomery Avenue.
- B. Financial Advisory Board FY 2025 Annual Report and FY 2026 Action Plan

**12. Worksession -8:00 PM**

- A. Economic Development

**B. 2026 State Legislative Priorities (including Legislative Bond Initiatives)**

**13. Mock Agenda - 9:45 PM**

**A. Mock Agenda**

**14. Old / New Business - 9:50 PM**

**15. Adjournment - 10:00 PM**