

May 4, 2026 Meeting

LPT Notes

Meeting Participants:

Mayor Ashton
Councilmember Fulton
Councilmember Jackson
Councilmember Shaw
Councilmember Van Grack
Jeff Mihelich, City Manager
Cindy Walters, Deputy City Attorney
Sara Taylor-Ferrell, City Clerk/Director of Council Operations
Barack Matite, Deputy City Manager
Dave Gottesman, Assistant City Manager
Linda Moran, Associate City Manager

May 4, 2026 Meeting Agenda

Comment: Mayor Ashton requested at the end of the LPT meeting that the group discuss how to manage the long list of proclamations on the May 4 agenda.

Response: City Manager Jeff Mihelich noted that staff would accommodate

May 11, 2026 Meeting Agenda

Comment: Mayor Ashton requested that the certificate of recognition be issued after the District 17 Session Wrap-Up presentation. She noted it would be more efficient. The current agenda has the certificate of recognition earlier in the meeting.

Response: City Manager Jeff Mihelich noted that he agrees with the Mayor's recommendation. Staff will group the two items so that the certificate of recognition is issued after the District 17 Wrap-Up presentation.

Comment: Mayor Ashton appreciates the addition of the second Election Code Update work session. She asked if May 11 provides enough time for staff to prepare the summary of the Board of Supervisors of Elections (BSE) and prepare a staff report.

Response: City Manager Jeff Mihelich noted that staff is requesting specific feedback from the BSE. All BSE recommendations will be included in the June 1 work session report. This session is key to determining alignment between the body and BSE on code changes. Staff can revise recommendations between the June 1 session and adoption on June 29.

Response: The City Clerk/Director of Council Operations noted that on May 7, the BSE will discuss their comments on the draft election code. She anticipates there will be many comments. The BSE will send them to the City Attorney soon afterwards.

Response: The Deputy City Attorney noted that it would be helpful for the BSE to send their comments to her by May 8 or May 9, and for the body to share comments by May 11. She believes that the staff report can be completed in time for the June 1 work session.

May 18, 2026 Meeting Agenda

Comment: The City Manager reviewed the agenda. There were no comments or questions.

Review and Comment on the Six Month Agenda Planning Calendar

June 1, 2026 Meeting Agenda

Comment: Given that there will be a very detailed review of the election code, Mayor Ashton requested that two hours be reserved on the agenda for the third election code work session. Staff made this adjustment to the six month planning calendar.

June 8, 2026 Meeting Agenda

Comment: The City Manager reviewed the agenda. There were no comments or questions.

June 29, 2026 Meeting Agenda

Comment: Mayor Ashton noted that some members of the body expressed concern that the adoption of the Zoning Ordinance and Comprehensive Map Amendment is scheduled for the July 6 meeting. She shared that it is not a good time, as it is close to the July 4 Independence Day Holiday.

Response: City Manager Jeff Mihelich recommended that the Zoning Ordinance and Comprehensive Map amendment adoption be scheduled for June 29.

Comment: Councilmember Jackson agrees that adoption of the Zoning Ordinance and Comprehensive Map Amendment is problematic. It makes sense to move the item to the June 29 meeting.

Comment: Councilmember Van Grack indicated that he is fine with the item moving to June 29 if the adjustment does not interrupt staff.

Comment: Councilmember Fulton noted that June 29 is feasible for Community Planning and Development Services she is fine with the date change.

Response: The City Manager followed up with the Community Planning and Development Services Director, Evan Johnson. He supports the June 29 adoption date. The July 6 meeting will be cancelled. These adjustments will be made to the six month planning calendar.

General Comments:

Comment: Mayor Ashton asked if the community grants work session was included. She mentioned staff may update the website in August and hold information sessions in September. The work session might be scheduled for the August 3 agenda or perhaps on the July 27 agenda. For the August 3 meeting, one Councilmember will be out of town. Last year, it was run as a virtual meeting to accommodate vacation schedules.

Response:

City Manager Jeff Michelich responded with the following:

- He thanked Mayor Ashton for flagging the potential for a virtual meeting on August 3.
 - City Manager Jeff Mihelich said staff may adjust the community grants schedule or fit it into the August 3 meeting. He noted that the August agenda is typically kept light and thanked the body for allowing time to reschedule. With activities months away, there is sufficient time for adjustments. Staff will follow up.
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May 4 Meeting Proclamations Discussion:

- **Comment:** Several comments were made by elected officials to efficiently organize the extensive list of proclamations in support of keeping the agenda on time.
- **Comment:** Mayor Ashton recommended that the five proclamations that do not have a recipient be read together quickly at the beginning of the meeting.
- **Response:** The Assistant to the City Clerk indicated that he would organize the non-recipient proclamations to appear first on the agenda and would instruct residents to accept proclamations to limit their comments to thirty seconds. To accommodate Councilmember Fulton's schedule, he will move Councilmember Fulton's proclamations to after 5:30 pm.