

Minutes for RBAC Meeting: Wednesday, July 2, 2025

7:00 – 9:00 pm, virtual Webex meeting

In attendance online: *Wendy Aaronson, Bryan Barnett-Woods, Sophie Chan-Wood, Jake Jakubek, Shannon Shea, Jonathan Solomon, Dave Stinchcomb and Tracy Threefoot.*

Jake started at 7:09 pm announcing that this meeting will be recorded. He asked for an approval of minutes from previous meeting. Jonathan motioned to approve the minutes with suggested changes and Dave seconded.

City Update (Bryan Barnett-Woods)

- 1) Jake shared a letter from Director of Public Works, Craig Simoneau (see attached) responded to the comments on the **E. Jefferson/Halpine Rd project**. Public comment period extended to the end of July for this project.
- 2) **Fleet and Monroe shared-use path design project** is moving forward with a request for proposal for consultants
- 3) The City has to work thru the County for the **Capital Bikeshare stations**. The City will be paying for maintenance and operation thru the County's contract with Lyft, the parent company.
- 4) Procuring **fix-it stations with pumps** at the suggested locations previously discussed.
- 5) Email Bryan about any concerns **about bike racks** in the public right of way. Or he will contact the property owner if it is not.

Montgomery County Volunteer Center (Tracey Threefoot)

- 1) Recruitment for committee members to include mission and accomplishments
- 2) Jonathan watched a League of American Bicyclists about diversity and recruiting volunteers. Here is link to the online webinar: https://youtu.be/229sChc_Agc?si=Qz-pxR-6nEEhJHYW
- 3) The community outreach goal is to expand the voices contributing to RBAC as well as attending meetings.
- 4) Encourage volunteers to do activities (more than group bike rides) and come to a meeting to learn what we do.
- 5) Messaging for recruiting should (a) emphasize the vision of RBAC - what do we want to see? Give people something to work towards; (b) discuss community and ability to make things safer; (c) give a sense of working together towards a larger goal; and (d) focus on our values: inclusive/equitable, fun, dedicated

Family Biking Festival (Shannon Brescher Shea)

- 1) Event application has been approved by the City but still working on payment procedures.
- 2) Good Vibes, Bike Center and Proteus agreed to participate; possibly Trek and College Park Bike
- 3) Peter is in touch with MoCo Department of Transportation and Parks departments
- 4) Shannon reached out library to maybe have a table of bike and will ask the Rockville Bike Hub to attend.

- 5) Bike decorating table may be staffed by Shannon's mom
- 6) Advertising and outreach: Bryan can add to the City calendar; Send a letter to Mayor and City Council to invite them to speak; Sophie needs a blurb of text or flyer to promote
- 7) Shannon will make a spreadsheet for volunteers to sign-up
(<https://docs.google.com/spreadsheets/d/1OujP1TAchXspjWbTjDcRh7OUpfAI5SP0itSa p4Gfjg/edit?usp=sharing>)
- 8) Request volunteers for this event on September 14 through the Montgomery County Volunteer Center

Community Formalities (Jonathan Solomon)

- 1) Processes and Guidelines document to present to Mayor and City Council to include meeting schedule and values that guide our actions (see attached)
- 2) Membership form included (and attached)

2025 Bike Rides (Sophie Chan-Wood)

- 1) Overall **Tuesdays rides** have been going well with attendance between 10 to 20 participants. Last night's ride was cancelled due to rain. Maybe we can reschedule this route to the last Tuesday of July.
- 2) Wendy led a longer ride to **Silver Branch Brewery** in June. Seven people signed up; 9 rides showed and 3 people dropped out before the end due to the heat and hills. She will be leading another longer ride in July to Bethesda. Set the tone of the ride with more specific and details in the description in Meetup and not for beginners and novice riders.
- 3) Jonathan volunteered to try another **Carl Henn Millennium Trail ride** starting at Grandma's Waffles and Ice Cream on Sunday, July 22. We need a sweep for this ride.
- 4) Jake will lead a **C&O Canal ride** on Sunday, August 3. Sophie will a bike counter ride in August which was postponed from the spring due to weather.
- 5) Sweeps and helpers are needed in August. Please sign-up if you can help:
https://docs.google.com/spreadsheets/d/1is66s4lucvnBOvPYplEzqijG_85CLYZz6ApOW1tqVoc/edit?usp=sharing

Rockville Pedestrian Advocacy Committee (Dave Stinchcomb)

- 1) At the last meeting, Wade Holland, the County Vision Zero coordinator, was a guest speaker.
- 2) RPAC reviews pedestrian/bicycle crashes that occurs each month. Representative from police department is present to discuss details. Police officers are not specific about questions to why or how the crash happened. RPAC wants to talk to new police chief about obtaining more information or details from officer reports.
- 3) RBAC should also invite new police chief to a meeting as a guest speaker and introduction.

Our next meeting will be in-person at Wendy's house on **Wednesday, August 6** at 7 pm. Sophie will set-up a Google doc for a potluck sign-up for a dish to share with 10 to 15 people.
(<https://docs.google.com/spreadsheets/d/100ioVdKOieEljX5KS2B81fQBtKw-LPcOT85tM52Tz9Y/edit?usp=sharing>)

Partners and spouses are welcomed. Wendy's address will be announced only to those RSVPed and not be made public. An updated RBAC group photo could be taken too.

Meeting adjourned at 8:46 pm.

Respectfully submitted,

Sophie Chan-Wood