City of Rockville
Cultural Arts Commission Meeting Minutes
Wednesday, December 10, 2025
7:00 pm

Link for Recording:
https://rockvillemd.webex.com/rockvillemd/ldr.phpRCID=b7282540ea27d7b44b33fa8876d43375

Attendees:

- Commissioners: Laura Andruski, Karen Askin, Melissa Beattie, Frances Bevington, Susan Hoffmann, Howard Jung, Liz Ortuzar
- Elected Official: Mayor Monique Ashton, Council Liaison
- City Staff: Linda Moran, Assistant to the City Manager; Anne O'Dell, Arts and Culture Program Manager, Staff Liaison

Meeting called to order at 7:01pm by Karen Askin, Commission Chair.

Approval of Minutes of the October 2025 Meeting: Karen Askin
Motion to approve minutes as written made by Liz Ortuzar; Seconded by Melissa Beattie; All in favor: Laura Andruski, Melissa Beattie, Frances Bevington, Susan Hoffmann, Howard Jung, Liz Ortuzar

Chair Report: Karen Askin
Commissioner Askin introduced newly appointed Cultural Arts Commissioner Laura Andruski, who then introduced herself as the newest commissioner with a background in arts administration.

Mayor Report: Mayor Monique Ashton, The Mayor and Council Liaison
Mayor Ashton reported on recent city achievements, including a deal with CSX for graffiti removal on the bridge.

Staff Report: Anne O'Dell, Arts and Culture Program Manager and Staff Liaison
Anne O'Dell shared updates contained in the staff report. Commissioners Askin, Bevington, and Hoffmann want to see detailed survey results, including which organizations responded and what each organization shared, as well as the list of organizations the survey was sent to. Anne O'Dell shared that respondents were not informed that their responses would be publicly released and she will confirm if she can share the information.

Committee Updates: Permanent Public Art Committee update by Liz Ortuzar, Committee Chair
Updates on Memory Walk Park and David Scull Park Public Art Projects, as well as assessment of the city's Public Art collection.

Old Business:
Discussion between Commissioner Hoffmann and Mayor Ashton about how the city is actively promoting performing arts events and encouraging organizations to utilize Explore Rockville for visibility.

New Business: Changing the start time of CAC meetings to 7:30pm on the basis of Commissisoner Chite's request due to childcare responsibilities. – Karen Askin

- Motion to suggest Commissioner Askin contact Commissioner Chite to discuss the change in meeting times made by Susan Hoffmann; seconded by Laura Andruski; In favor: All.
- Discussion: Commissioner Beattie expressed that she also has childcare responsibilities and changing the meeting start time to 7:30pm would be a disadvantage for her because of this; and also expressed

concern that CAC meetings tend to run late and starting the meetings at 7:30pm would mean the meetings going later which would not be ideal.

Motion to adjourn made by Susan Hoffmann; seconded by Howard Jung; In Favor: All.

- Meeting adjourned: 7:43pm.

Minutes approved on February 11, 2026.