



MAYOR AND COUNCIL

Meeting No. 20-26 VIRTUAL ONLY
Monday, August 3, 2026 - 5:30 PM

AGENDA

Agenda item times are estimates only. Items may be considered at times other than those indicated.

Ways to Participate

If you require a reasonable accommodation, for community forum or a public hearing and need reasonable accommodations, please contact the City Clerk's Office by the Wednesday before the Monday meeting at 240-314-8280 or cityclerk@rockvillemd.gov or by filling this form: <https://www.rockvillemd.gov/services/request-a-reasonable-accommodation/>

Translation Assistance

If you wish to participate in person at a Mayor and Council meeting during community forum or a public hearing and may need translation assistance in a language other than English, please contact the City Clerk's Office by the Wednesday before the Monday meeting at 240-314-8280, or cityclerk@rockvillemd.gov, or by using this form: <https://www.rockvillemd.gov/services/participate-in-a-community-forum/>

In-Person Attendance

Community members attending in-person who wish to speak during Community Forum, or a Public Hearing, should sign up using the form at the entrance to the Mayor and Council Chamber. In-person speakers will be called upon in the order they are signed to speak and before virtual speakers.

Note: In-Person Speakers will be called upon to speak before those who have signed up to speak virtually for Community Forum and Public Hearings.

Viewing Mayor and Council Meetings

The Mayor and Council are conducting hybrid meetings. The virtual meetings can be viewed on Rockville 11, Comcast, Verizon cable channel 11, livestreamed at www.rockvillemd.gov/rockville11, and available a day after each meeting at www.rockvillemd.gov/videoondemand.

Participating in Community Forum & Public Hearings:

If you wish to submit comments in writing for Community Forum or Public Hearings:

- Please email the comments to mayorandcouncil@rockvillemd.gov no later than 10:00 am on the date of the meeting.

If you wish to participate in-person or virtually in Community Forum or Public Hearings during the live Mayor and Council meeting:

1. Send your Name, Phone number, For Community Forum and Expected Method of Joining the Meeting (computer or phone) to mayorandcouncil@rockvillemd.gov or <https://www.rockvillemd.gov/services/participate-in-a-community-forum/> no later than 10:00 am on the day of the meeting. Each speaker will receive 3 minutes.
2. Send your Name, Phone number, the Public Hearing Topic and Expected Method of Joining the Meeting (computer or phone) to mayorandcouncil@rockvillemd.gov or <https://www.rockvillemd.gov/services/participate-in-a-public-hearing/> no later than 10:00 am on the day of the meeting.
3. On the day of the meeting, you will receive a confirmation email with further details, and two Webex invitations: 1) Optional Webex Orientation Question and Answer Session and 2) Mayor & Council Meeting Invitation.
4. Plan to join the meeting no later than approximately 20 minutes before the actual meeting start time.
5. Read for <https://www.rockvillemd.gov/DocumentCenter/View/38725/Public-Meetings-on-Webex> meeting tips and instructions on joining a Webex meeting (either by computer or phone).
6. If joining by computer, Conduct a WebEx test: <https://www.webex.com/test-meeting.html> prior to signing up to join the meeting to ensure your equipment will work as expected.

Participating in Mayor and Council Drop-In (Mayor Ashton and Councilmember Van Grack)

The next scheduled Drop-In Session will be held by phone or in-person on Monday, September 28 from 5:15-6:15 pm with Mayor Ashton and Councilmember Van Grack. Please sign up by 10 am on the meeting day using the form at:

<https://www.rockvillemd.gov/formcenter/city-clerk-11/sign-up-for-dropin-meetings-227>

1. **Convene - 5:30 PM**
2. **Pledge of Allegiance**
3. **Proclamation and Recognition - 5:35 PM**
 - A. Proclamation Declaring August 4, 2026, as National Night Out in Rockville, Maryland
 - B. Proclamation Declaring September 11, 2026, as a National Day of Service and Remembrance in Rockville, Maryland
4. **Agenda Review - 5:45 PM**
5. **City Manager's Report - 5:50 PM**
6. **Boards and Commissions Appointments and Reappointments - NONE**
7. **Community Forum - 6:00 PM**

8. Special Presentations - NONE**9. Consent Agenda - 6:20 PM**

- A. Approve and Authorize the City Manager to Execute a Change Order for Contract #18-24 with Boulevard Contractors Corp, of Owings Mills, Maryland, for the Lincoln Park Community Center Renovation Project in an amount not to exceed \$316,719, for a revised contract total of \$1,277,738.

10. Public Hearing - NONE**11. Action Items - NONE****12. Worksession - 6:25 PM**

- A. Work Session for Grants to Nonprofits

13. Mock Agenda - 6:55 PM

- A. Mock Agenda

14. Old / New Business - 7:00 PM**15. Adjournment - 7:05 PM**



MAYOR AND COUNCIL Meeting Date: August 3, 2026
Agenda Item Type: PROCLAMATION AND RECOGNITION
Department: CITY CLERK/DIRECTOR OF COUNCIL OPERATIONS OFFICE
Responsible Staff: DANNY WINBORNE

Subject

Proclamation Declaring August 4, 2026, as National Night Out in Rockville, Maryland

Department

City Clerk/Director of Council Operations Office

Recommendation

Staff recommend the Mayor and Council read, approve, and present proclamation to Chief Jason West.

Discussion

National Night Out is an annual community-building campaign that promotes police-community partnerships and neighborhood camaraderie, making our neighborhoods safer and more caring places to live. National Night Out strengthens the relationship between neighbors and law enforcement, fostering a sense of community. Furthermore, it provides a great opportunity to bring police and neighbors together in a positive setting.

Millions of neighbors take part in National Night Out across thousands of communities from all fifty states, U.S. territories, and military bases worldwide on the first Tuesday in August (Texas and select areas celebrate on the first Tuesday in October). Neighborhoods host block parties, festivals, parades, cookouts, and various other community events with safety demonstrations, seminars, youth events, visits from emergency personnel, exhibits, and much, much more.

The **43rd Annual National Night Out** will be held on Tuesday, August 4, 2026. National Night Out is a family and community-oriented crime/drug prevention event sponsored by the National Association of Town Watch.

Neighborhood groups in Rockville will join forces with thousands of other communities across the country on August 6th to:

- Heighten awareness of crime and drug prevention efforts;
- Generate support for, and participation in, local anti-crime programs;
- Strengthen neighborhood spirit and police-community engagement and partnerships; and
- Send a message to criminals letting them know that neighborhoods are organized to fight crime through community awareness.

National Night Out has proven to be an effective, inexpensive, and enjoyable program to promote neighborhood and police-community partnerships in our fight for a safer Rockville. The benefits that the City derives from National Night Out extend beyond the one night.

Mayor and Council History

The Mayor and Council proclaim this proclamation annually.

Public Notification and Engagement

The Mayor and Council, along with City of Rockville residents, will participate in National Night Out events throughout Rockville. The Community is encouraged to attend neighborhood events in recognition of National Night Out:

Location Name	Location Address	Times	Contact Name
Redgate Farms	IFO 1777 Redgate Farms Ct.	6:00 p.m. to 8:00 p.m.	Fariba Nabavi / Robert O'Donovan Jr.
Burgundy Knolls	900-Blk Neal Dr.	6:00 p.m. to 9:00 p.m.	Christina and Sophie
100-Blk Charles St	100 Blk of Charles St – (Seth Pl to Park Rd)	6:30 p.m. to 10:00 p.m.	Mike & Deb Stahl
Mt. Calvary Baptist Church	608 N. Horners La, Rockville (Mt. Calvary)	6:00 p.m. to 8:00 p.m.	Rev. Moultrie
Scott Ave	1100-Blk Scott Ave	6:00 p.m. to 10:00 p.m.	Lena Choudhary & Dave Smith
Lawrence Dr.	300-Blk Lawrence Dr	6:30 p.m. to 8:30 p.m.	Gareth Stonebraker
Twinbrook Pool	13027 Atlantic Ave (Twinbrook Pool)	6:30 p.m. to 8:00 p.m.	Grace Lawson
500-blk Anderson Ave	560 Anderson Ave (side yard near Mannakee)	7:00 p.m. to 8:30 p.m.	Peter Fosselman
700-Blk Anderson Ave	700-Blk Anderson Ave	6:30 p.m. to 9:00 p.m.	Natalie Pearce / Douglass Lunenfeld
500-Blk Carr Ave	500-Blk Carr Ave	6:00 p.m. to 9:00 p.m.	Eric Schwinder
700 Carr Ave	700-Blk Carr Ave	6:00 p.m. to 10:00 p.m.	Colette Moore
Lynch St	500-Blk Lynch St (at Lynch Ct)	6:00 p.m. to 9:00 p.m.	Liz Burrows
Roxboro Estates	Brent Rd (Between Adclare Rd and Aberdeen Rd)	6:30 p.m. to 10:00 p.m.	Ann Barnhill
Ellwood Park	601 Harrington St, Rockville (Ellwood Park)	6:00 p.m. to 7:30 p.m.	Lesley Worth / Samuel Darko
Monument Park Ballfield	198 Monument St (Monument Park Ballfield)	6:00 p.m. to 8:00 p.m.	Laura Quesnel
200 Blk Blaze Climber Way (tennis courts)	200 Blk Blaze Climber Way (tennis / BB courts)	6:00 p.m. to 7:30 p.m.	Aileen Klein

Attachments

Proclamation Declaring August 4, 2026, as the 43rd National Night Out in Rockville, Maryland



WHEREAS, the National Association of Town Watch is sponsoring a unique nationwide crime and drug prevention program on **August 4, 2026**, called “**National Night Out**,” and

WHEREAS, the **43rd Annual National Night Out** provides a unique opportunity for Rockville residents to join forces with thousands of other communities across the country to promote cooperative police-community crime and drug prevention efforts; and

WHEREAS, the residents of Rockville communities play a vital role in assisting the Rockville City Police Department through joint crime, drug, and violence prevention efforts in the City and are supporting **National Night Out 2026** locally; and

WHEREAS, all residents of Rockville must be aware of the importance of crime prevention programs and the impact that their participation has on reducing crime and drug abuse in the community.

NOW, THEREFORE, the Mayor and Council of the City of Rockville, Maryland, do hereby proclaim **August 4, 2026**, as **NATIONAL NIGHT OUT** and urge the entire Rockville community to be part of this special event and participate in the fight against crime and drugs.



 Kate Fulton, Councilmember	 Monique Ashton, Mayor	 Izola (Zola) Shaw, Councilmember
 Barry Jackson, Councilmember	 Marissa Valeri, Councilmember	
 David Myles, Councilmember	 Adam Van Grack, Councilmember	

August 3, 2026



MAYOR AND COUNCIL Meeting Date: August 3, 2026
Agenda Item Type: PROCLAMATION AND RECOGNITION
Department: CITY CLERK/DIRECTOR OF COUNCIL OPERATIONS OFFICE
Responsible Staff: DANNY WINBORNE

Subject

Proclamation Declaring September 11, 2026, as a National Day of Service and Remembrance in Rockville, Maryland

Department

City Clerk/Director of Council Operations Office

Recommendation

Staff recommends the Mayor and Council read and approve the proclamation.

Discussion

September 11, 2026, will mark **25 years** since the terrorist attacks of **September 11, 2001**—an event that caused profound loss of life and reshaped U.S. national security and public service efforts.

The attacks killed over 3,000 people across New York City, Shanksville, Pennsylvania, and Washington, D.C., including civilians, military personnel, police officers, firefighters, and paramedics. Nearly 10,000 more were injured.

In the aftermath, President George W. Bush urged Americans to serve their communities and designated September 11 as **Patriot Day**, honoring victims and first responders. President Bush also created the **USA Freedom Corps** in 2002 to expand opportunities for national service and encourage civic responsibility.

In 2009, Congress passed bipartisan legislation establishing **September 11 as a National Day of Service and Remembrance**, encouraging individuals, nonprofits, schools, and businesses to honor the day through multiple acts of service.

Mayor and Council History

The Mayor and Council proclaim this proclamation annually.

Attachments

Proclamation Declaring September 11, 2026, as a National Day of Service and Remembrance



WHEREAS, people of all ages and walks of life, across America and around the world, collectively witnessed an event of immense tragedy on **September 11, 2001**; and the events of that day instantly transformed nearly everyone's lives, some through personal loss and many others through an unfamiliar sense of individual and national vulnerability; and

WHEREAS, an unprecedented historic bonding of Americans arose from the collective shock, unifying the country in an outpouring of national spirit, pride, selflessness, generosity, courage, and service; and

WHEREAS, countless fire and police departments, first responders, and volunteers heroically, tirelessly, and courageously participated in an extraordinarily difficult and dangerous rescue and recovery effort, in some cases voluntarily putting their own lives at risk; and

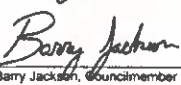
WHEREAS, in 2009, the United States Congress passed bipartisan legislation authorizing the establishment of September 11 as a federally recognized **National Day of Service and Remembrance**, which President Barack Obama signed into law; and

WHEREAS, September 11 will never, and should never, be just another day in the hearts and minds of all Americans, and many may wish to memorialize September 11 by engaging in personal and individual acts of community service, or other giving activities, as part of a solemn day of remembrance and tribute; and

WHEREAS, **September 11, 2026**, marks the **25th Anniversary** of the attacks—an occasion for solemn reflection, national unity, and renewed commitment to the ideals of service, resilience, and shared purpose that define the American spirit;

NOW, THEREFORE, the Mayor and Council of the City of Rockville, Maryland, do hereby proclaim **September 11, 2026**, as **9/11 Day of Service and Remembrance** in tribute to the victims of the 9/11 terrorist attacks and to the many who rose in service in response to the attacks; and we urge the Rockville community to observe **September 11, 2026**, as a voluntary **Day of Service and Remembrance**.



 Kate Fulton, Councilmember	 Monique Ashton, Mayor
 Barry Jackson, Councilmember	 Izola (Zola) Shaw, Councilmember
 David Myles, Councilmember	 Marissa Valeri, Councilmember
	 Adam Van Grack, Councilmember

August 3, 2026



MAYOR AND COUNCIL Meeting Date: August 3, 2026

Agenda Item Type: CONSENT

Department: RECREATION & PARKS

Responsible Staff: CHRIS HENRY

Subject

Approve and Authorize the City Manager to Execute a Change Order for Contract #18-24 with Boulevard Contractors Corp, of Owings Mills, Maryland, for the Lincoln Park Community Center Renovation Project in an amount not to exceed \$316,719, for a revised contract total of \$1,277,738.

Department

Recreation & Parks

Recommendation

Staff recommend that the Mayor and Council approve and authorize the City Manager to execute the Change Order for Contract #18-24 with Boulevard Contractors Corp (BLVD), for Lincoln Park Community Center Renovation Project in an amount not to exceed \$316,719, for a revised contract total of \$1,277,738.

Discussion

The Lincoln Park Community Center was first constructed circa 1970 and underwent four (4) major additions between 1974 and 1999. Since 1999, there have been numerous minor alterations and renovations, such as HVAC improvements, lighting improvements, roof replacement, etc. that were not included in the plans provided to the design team. Due to many factors, including, but not limited to, the facility's construction history, unforeseen conditions, building code changes, the contractor issued 69 Requests for Information (RFIs), which resulted in several design changes during the construction phase of this project.

Some of these unforeseen circumstances were due to construction standards and building styles changing between the 1970s and 2000s, which resulted in portions of the facility being wood framed while others were structural steel and block walls. This particularly impacted flooring substrate in multiple areas of the building as well as structural wall connections.

Other unforeseen circumstances resulted from the City's Record Drawings/As-Builts from the 1999 addition not accurately capturing any of the smaller HVAC, plumbing, or electrical alterations made during the 2000s. This resulted in existing conditions that differed from expectations, including an existing air conditioning duct in an area not shown on the Record Drawings, requiring redesigning several rooms, including relocating, upgrading, and

consolidating all data and security equipment into a new IT closet that would better serve the renovated facility.

In addition, during demolition, areas that were intended to remain, such as plumbing, were determined to be out of compliance with modern building codes. For example, plumbing had to be abandoned, including an existing water line, and rerouted through the building; hot water recirculation pumps had to be added at both water heaters to meet modern building code; and a new backflow preventer needed to be added, and old water heaters needed to be replaced for environmental/green code compliance.

On March 24, 2025, the Mayor and Council awarded IFB #18-24, Lincoln Park Community Center Improvements, to BLVD in the amount not to exceed \$961,019.00. Staff is requesting approval to increase costs for construction in the amount of \$316,719, from \$916,019.00 to \$1,277,738, in accordance with Section 17-40(a)(2) for changes to a contract previously awarded by Mayor and Council with increases above certain thresholds. To date, Change Order #01, in the amount of \$229,167, was authorized for this contract. With this approval, all change orders will total \$316,719.

Change Order #2 is the final close-out change order for this contract, as the project has achieved substantial completion. All work reflected in this Change Order request has been completed to ensure that the Lincoln Park Community Center can open timely.

Mayor and Council History

The original award of Contract #18-24 was approved by Mayor and Council on March 24, 2025. This is the first request presented to Mayor and Council to approve a Change Order to Contract #18-24.

Public Notification and Engagement

Recreation and Parks staff provided monthly construction updates to the Lincoln Park Civic Association throughout this project.

Procurement

In accordance with Section 17-40(a)(2) of the Rockville City Code, changes to any contract originally awarded by the Council when the cumulative value of all changes exceeds the greater of two hundred and fifty thousand dollars (\$250,000) or 10%, must be approved by the Mayor and Council.

The original contract and the documentation for the change order may be found at these links:

1. [Original Contract](#); and 2. [Documentation for Change Order](#).

Fiscal Impact

Sufficient funds are available in the FY 2027 Lincoln Park Community Center Improvements CIP project (RA22). The project page can be found at Attachment 3.

Next Steps

Upon Mayor and Council approval and authorization, the City Manager will execute the change order with Boulevard Contractors Corp. Once the change order is signed Procurement will issue an updated purchase order.

Attachments

Attachment 1: Change Order #1, Attachment 2: Change Order #2, Attachment 3: RA22 FY27 Adopted Budget Sheet



City of Rockville, Maryland
Change Order Form
Change Order Number: 1

Date:	3/5/2026	Requisition (RQS) #:	900-1215250319	Task Order #	N/A
Project Title:		IFB #18-24 Lincoln Park Community Center Improvements			
Issued to: (Contractor) :		Boulevard Contractors Corp.			
Address:		10451 Mill Run Circle, Suite 1005, Owings Mill, Maryland 21117			
Purchase Order Number :		900-0529250396		dated: 5/29/2025	
is hereby modified and amended by the following:					
The City requested additional work that was above and beyond original construction scope of IFB #18-24 after the bid was received and the contract awarded.					
Per Boulevard CORs 1r2, 2r1, 6, 7, 8, 10r1, 11r1, 12, 13, 14, 15r1, 17, 18R1, 19r1, 20, 21, 22, 23r1, 24r1, 25r1, 26r1, 27r2, 30r4, 31r1, 32, and 33 the following changes are being accepted:					
COR 1r2 Asbestos Abatement Allowance Reconciliation (\$3,554.00) - Additional asbestos removal was required beyond what was allocated in the project's allowance.					
COR 2r1 STEM Room Additional Floor Demo and Prep (\$4,811.00) - After demolition of the existing flooring in the new STEM Room, unforeseen site conditions were encountered that required additional work, including removing four (4) large steel plates, abandoning old floor outlets, and patching and fixing wood subfloor.					
COR 6 Temporary Drywall Patching in Multi-Purpose Room (\$1,181.00) - Patch and paint two drywall locations prior to opening the Multi-Purpose Room for the After School Program.					
COR 7 Additional Shoring and CMU Infill (\$2,352.00) - During the demolition of Men's Room #110, unforeseen site conditions were encountered that required adding additional structural shoring and infilling with new CMU block.					
COR 8 Prepare Multi-Purpose Room for After School Program (\$2,791.00) - In order to open the MPR for the After School Program, a new electrical circuit needed to be run to the Emergency Lights for the room to be code compliant and the room needed to be cleaned.					
COR 10r1 Masonry Infill in STEM (\$2,759.00) - Two interior windows were removed in STEM Room and Library and infilled with CMU Block, and one additional CMU wingwall in the STEM Closet was removed and patched.					
COR 11r1 Replace Water Heater in Custodial Closet (\$4,773.00) - During construction, it was noted that the existing water heater in the Custodial Closet was in disrepair and required replacement. In order to meet the City's energy compliance requirements, the existing gas-powered water heater was replaced with an electric water heater with heat pump.					
COR 12 Additional Shoring (\$1,265.00) - The new door for Men's Room 110 is a 3'W x 7'H door, but the existing opening was closer to 2' 8"W x 6' 8"T, requiring additional demo, a new concrete lintel, and additional shoring.					
COR 13 Additional Concrete Cutting for Plumbing (\$7,412.00) - Due to unforeseen site conditions, additional concrete cutting was required to adequately disconnect and cap the old sanitary sewer piping. The base bid documents showed roughly 105 SF of concrete removal, but an additional 200 SF was required.					
COR 14 Additional Floor Prep (gypcrete) for STEM Room (\$16,963.00) - After demo of the existing floor in the STEM and Library (see COR #2R1 above), there was a roughly 1-1/4-inch difference between the STEM subfloor and the lobby, creating a potential accessibility concern. Gypcrete (a lightweight, gypsum-based cement) was used to bring the STEM and Library up to the correct elevation.					
COR 15r1 CCD #2 New CMU Block Wall Layout (\$19,802.00) - During demolition, an existing HVAC duct was encountered in the proposed location for the new library door. After determining that the duct could not be relocated, CCD #2 was issued, changing the floor layout, adding CMU block walls, and changing the door into the library and the door between the library and STEM room.					



City of Rockville, Maryland

Change Order Form

Change Order Number: 1

Date:	3/5/2026	Requisition (RQS) #:	900-1215250319	Task Order #	N/A
Project Title:		IFB #18-24 Lincoln Park Community Center Improvements			
COR 17 Additional CMU Demo in Game Room (\$4,411.00) - Due to unforeseen circumstances, additional CMU demo was required along the east wall of the Game Room.					
COR 18r1 Additional Drywall in Restrooms and Game Room (\$3,278.00) - Additional drywall work required as a result of COR 17 and COR 7.					
COR 19r1 Additional Drywall in Front Restrooms (\$4,502.00) - Additional drywall demo and replacement was required in the Women's Room and Gender Neutral Restroom located in the lobby.					
COR 20 Additional Millwork (\$24,616.00) - Furnish and install wall and base cabinets in the STEM Classroom and Storage Room #128 per CCD #3.					
COR 21 Countertop Changes (\$1,433.00) - Furnish and install revised countertop per CCD #4.					
COR 22 Additional Concrete Demo for plumbing (\$3,450.00) - Demo an additional 70SF of concrete to adequately cut, cap, and abandon old waterlines due to unforeseen site conditions.					
COR 23r1 Reroute Domestic Water Lines to Janitor's Closet (\$18,320.00) - Per RFI #51, abandon old waterlines and reroute domestic water above ceiling to the Janitor's Closet.					
COR 24r1 Add switches for Track Lighting (\$800.00) - Furnish and install a new switch for the track lighting located in the corridor.					
COR 25r1 Add Junction Boxes in RM 109 (\$1,325.00) - Add electrical junction boxes in Room 109 per RFI #47.					
COR 26r1 Add Doors, Drywall, Electrical, and Signage (\$25,272.00) - Furnish and install additional hollow metal frames and wood doors, an aluminum storefront frame and door, additional framing and drywall in the Study Room, and additional light fixtures, exit signs, and signage per CCD #2.					
COR 27r2 Furr-out Existing Walls in STEM and Library (\$21,747.00) - Furnish and install furring and drywall in the STEM Room and Library, build a drywall bulkhead in the STEM Room, and add window film in the new Fitness Room per CCD #3.					
COR 30r4 MEP Changes (\$53,500.00) - Furnish and install additional receptacles, conduit and boxes for data drops, and two minisplit HVAC units per CCD #3.					
COR 31r1 Drywall and Electrical Changes (\$7,379.00) - Add framing and drywall at Reception Desk per CCD #4, patch drywall in Pantry Room resulting from additional outlets and a data drop added in the field, upgrade Panel B feeder per RFI #56, and rebuild drywall ceiling at bottom of stairs to accommodate new drain from STEM Room sink per RFI #41.					
COR 32 Fire Alarm Credit (-\$35,360.00) - Remove Fire Alarm base scope and Fire Alarm Upgrade allowance from scope.					
COR 33 Hot Water Recirculation Pump (\$26,831.00) - Furnish and install hot water recirculation system per CCD #8 for a code-compliant water system, and add an additional outlet receptacle in restroom 127 for the adult changing station per CCD #7.					
Net Cost:	\$	229,167.00			
The additional work required due to meet existing field conditions and was not anticipated in the original scope of work.					



City of Rockville, Maryland
Change Order Form
Change Order Number: 1

Date: 3/5/2026

Requisition (RQS) #: 900-1215250319

Task Order # N/A

Project Title: IFB #18-24 Lincoln Park Community Center Improvements

The work described above (and/or attached hereto) does NOT establish a new agreement. All terms, provisions and conditions of

Original Contract Price:	\$	961,019.00	Original Completion Date:	April 8, 2026
Net Change Previous CO's:			Net Time Revision previous CO's:	0
Net Change This CO:	\$	229,167.00	Net Time Revision This CO:	23
Total Change to Date:	\$	229,167.00	Total Time Extension to date:	23
Revised Contract Price:	\$	1,190,186.00	Current Completion date:	May 1, 2026

Agreement:

Contractors Authorized Representative:

Adam Patel, Director of Construction

(print name and title)

Adam Patel

(signature)

3/12/2026

(date)

Dept. of Recreation and Parks Representative:

Eric Grieshaber, Senior Construction Project Manager

(print name and title)

Eric Grieshaber

(signature)

3/16/2026

(date)

Engineer's Representative:

John Spence, Senior Associate

(print name and title)

John Spence

(signature)

3/12/2026

(date)

Approvals:

Approval to \$10,000 requires: Director of Recreation and Parks:

Steve Mader

Steve Mader, Acting Director of Recreation and Parks (date)

3/17/2026

Approval from \$10,000 to \$50,000 requires:

Purchasing Manager:

Jessica Lewis

Jessica J. Lewis, Director of Procurement (date)

4/7/2026

Approval from \$50,000 to \$250,000 requires:

City Manager:

Jeff Mihelich

Jeff Mihelich, City Manager

4/13/2026

(date)

*** Approval for additional funding that exceeds the greater of \$250,000 or 10% of the original contract award must also be**



City of Rockville, Maryland
Change Order Form
Change Order Number: 2

Date:	7/1/2026	Requisition (RQS) #:	900-0710260038	Task Order #	N/A
Project Title:	IFB #18-24 Lincoln Park Community Center Improvements				
Issued to: (Contractor) :	Boulevard Contractors Corp.				
Address:	10451 Mill Run Circle, Suite 1005, Owings Mill, Maryland 21117				
Purchase Order Number :	900-0529250396	dated:	5/29/2025		
is hereby modified and amended by the following:					
The City requested additional work that was above and beyond original construction scope of IFB #18-24 after the bid was received and the contract awarded.					
Per Boulevard CORs 3r1, 21r2, 34r3, 35, 36r1, 37r1, 38r1, 39r2, 40r1, and 41, the following changes are being accepted:					
COR 3r1 Additional Demo (\$920.00) - Additional demolition was required in the corridor hallway and in the IT/STEM Closet due to unforeseen conditions.					
COR 21r2 Countertop Changes (\$1,258.00) - This COR includes escalation/material price increase for the Reception Desk countertop, and a credit for changing the thickness of the glass at the Trophy Case.					
COR 34r3 CCD 9 - Electric for IT Server (\$21,693.00) - Additional electrical service was required to power the equipment in the IT/STEM Closet.					
COR 35 Additional Floor Patching (\$5,826.00) - Additional layers of flooring were encountered in the lobby that required removal and additional patching and levelling to achieve accessibility code compliance.					
COR 36r1 Additional Drywall Work - T&C (\$30,745.00) - This COR included drywall/framing work associated with design changes, RFI responses, or issued CCDs, that were not specified in contract documents. This including rework in areas that had been previously completed.					
COR 37r1 Additional Drywall Work (\$7,565.00) - This COR included drywall work associated with CCD 6, which revised the soffit layout and ceiling plan in the Fitness Room, and the credit for removing drywall from the Study Room per field directive.					
COR 38r1 Grills, Exhaust Fans, and other HVAC units (\$5,506.00) - This COR included changing out existing exhaust fans in three restrooms, changing out existing grills that were not identified in the design drawings, and addressing minor issues with other existing units that were not part of the original base scope.					
COR 39r2 Miscellaneous Extras (\$887.00) - This COR included additional cuts to the mirror walls in the Fitness Room, additional cleaning prior to opening, an upgrade to premium colors for new cabinets, and a credit for changing pedestal material to aluminum and removing the installation from this scope.					
COR 40r1 Low Voltage Wiring and Oversight (\$4,198.00) - This COR includes removal of old IT and telephone wiring to allow for installation of new wiring for the upgraded systems, and includes some costs for oversight and coordination with Owner's contractors.					
COR 41 Roof Ladder (\$8,954.00) - Installation of a Roof Access Ladder from the ground surface to the lower roof.					
Net Cost:	\$	87,552.00			
The additional work required due to meet existing field conditions and was not anticipated in the original scope of work.					



City of Rockville, Maryland
Change Order Form
Change Order Number: 2

Date: 7/1/2026

Requisition (RQS) #: 900-0710260038

Task Order # N/A

Project Title: IFB #18-24 Lincoln Park Community Center Improvements

The work described above (and/or attached hereto) does NOT establish a new agreement. All terms, provisions and conditions of the original contract document remain unchanged and shall remain in full force and effect, except as specifically modified by this Change Order and other executed written Change Orders. The terms enumerated above describe changes necessary for the proper completion of this project.

Original Contract Price:	\$	961,019.00	Original Completion Date:	April 8, 2026
Net Change Previous CO's:	\$	229,167.00	Net Time Revision previous CO's:	23
Net Change This CO:	\$	87,552.00	Net Time Revision This CO:	45
Total Change to Date:	\$	316,719.00	Total Time Extension to date:	68
Revised Contract Price:	\$	1,277,738.00	Current Completion date:	June 15, 2026

Agreement:

Contractors Authorized Representative:

Adam Patel, Director of Construction

(print name and title)

Adam Patel

(signature)

7/17/2026

(date)

Dept. of Recreation and Parks Representative:

Eric Grieshaber, Senior Construction Project Manager

(print name and title)

Eric Grieshaber

(signature)

7/17/2026

(date)

Engineer's Representative: Keith Driscoll, Senior Associate

Elizabeth Morgan, Associate

(print name and title)

Keith Driscoll

(signature)

7/17/2026

(date)

Approvals:

Approval to \$10,000 requires:

Director of Recreation and
Parks:Adriane Cutter

Adriane Cutter, Director of Recreation and Parks (date)

7/18/2026

Approval from \$10,000 to \$50,000
requires:

Purchasing Manager:

Jessica J. Lewis, Director of Procurement (date)Approval from \$50,000 to \$250,000
requires:

City Manager:

Jeff Mihelich, City Manager (date)

* Approval for additional funding that exceeds \$250,000 **and** 10% of the original contract award must also be approved by the Mayor and Council. Pay and Performance Bond modifications are required for change orders that amount to 10% of the original contract award or greater.

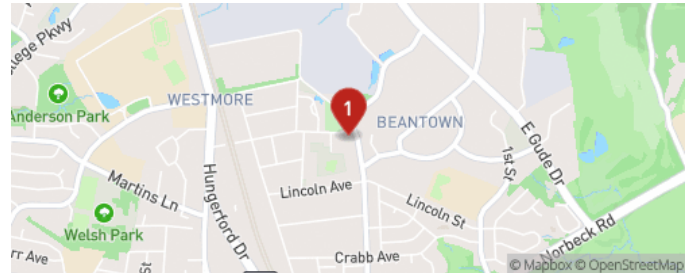
Lincoln Park Community Center Improvements

Overview

Department	Recreation and Parks
Project Number	RA22

Project Location

357 Frederick Avenue



Description

This project funds the renovation of most of the main level of Lincoln Park Community Center. This work will renovate and reconfigure the space from offices to program space for activities such as out-of-school time programs, drop-in activities, community gatherings, and classes. Design included community input to ensure priorities were met.

Images



Lincoln Park Community Center

Details

Guiding Principle: Stewardship of the Environment and Infrastructure

Mandate/Plan: 2020 Recreation & Parks Strategic Plan; 2016 ADA Transition Report

Anticipated Project Outcome: Improved programmable space and ADA improvements within the community center.

Changes from Previous Year: Construction completion date was moved out a year from FY 2026 to FY 2027. Capital costs were adjusted based on awarded design and construction contracts; "other costs" were increased to account for increased IT/Security scope and furniture, fixtures, and equipment budget, while construction and design costs decreased slightly.

Project Manager: Eric Grieshaber, Senior Construction Project Manager, 240-314-8609.

Notes: This project first appeared in the FY 2022 CIP. FY 2027 work includes project closeout. A \$250,000 State Bond Bill grant is included in this project.

Capital Cost

FY2027 Budget

\$0

Total Budget (all years)

\$0

Project Total (to date)

\$1.86M

Detailed Breakdown

Category	Historical Budgeted	FY2027 Requested	FY2028 Requested	FY2029 Requested	FY2030 Requested	FY2031 Requested	Future Budgeted	Total
Construction (Capital Projects Fund)	\$1,249,325	\$0	\$0	\$0	\$0	\$0	\$0	\$1,249,325
Design (Capital Projects Fund)	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000
Other (Capital Projects Fund)	\$308,305	\$0	\$0	\$0	\$0	\$0	\$0	\$308,305
Total	\$1,857,630	\$0	\$0	\$0	\$0	\$0	\$0	\$1,857,630

Funding Sources

FY2027 Budget

\$0

Total Budget (all years)

\$0

Project Total (to date)

\$1.86M

Detailed Breakdown

Category	Historical Budgeted	FY2027 Requested	FY2028 Requested	FY2029 Requested	FY2030 Requested	FY2031 Requested	Future Budgeted	Total
Bond (Capital Projects Fund)	\$857,630	\$0	\$0	\$0	\$0	\$0	\$0	\$857,630
Other (Capital Projects Fund)	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000
PayGo (Capital Projects Fund)	\$750,000	\$0	\$0	\$0	\$0	\$0	\$0	\$750,000
Total	\$1,857,630	\$0	\$0	\$0	\$0	\$0	\$0	\$1,857,630

Project Timeline

- **07/1/2022**
Design Start (FY 2023)
- **07/1/2023**
Design Completion and Construction Start (FY 2024)
- **07/1/2026**
Construction Completion (FY 2027)



MAYOR AND COUNCIL Meeting Date: August 3, 2026
Agenda Item Type: WORKSESSION
Department: HOUSING AND COMMUNITY DEVELOPMENT
Responsible Staff: NIK SUSHKA

Subject

Work Session for Grants to Nonprofits

Department

Housing and Community Development

Recommendation

Staff recommends that Mayor and Council provide feedback on the proposed program design changes to the Community Services and Enrichment Grants as presented to:

1. Adopt five proposed Impact Focus Areas to guide future grant funding decisions,
2. Prioritize one or two of these Impact Focus Areas in FY28, and
3. Provide a streamlined renewal pathway for high-performing programs.

Discussion

Program Overview

The Department of Housing and Community Development (DHCD) administers the City of Rockville's Community Services and Enrichment (CS&E) Grant and the Community Empowerment Matching Grant Programs, which support nonprofit and community-led services and activities that meet vital community needs and enrich the lives of Rockville residents. Both grant programs use standardized application and evaluation processes, community panel reviews and recommendations, quality assurance measures tied to fund disbursement, and alignment with community needs and city goals. The Community Empowerment Matching Grant has historically supported smaller, neighborhood-driven initiatives through a simplified application, award, and reporting process, while CS&E Grants are awarded annually through a competitive process that includes review by trained volunteer panelists consisting of city staff from multiple departments, members of city boards and commissions, and Rockville residents. Using standardized evaluation criteria, reviewers assess CS&E proposals based on factors such as alignment with a community service area, organizational capacity, and anticipated program outcomes before making funding recommendations for inclusion in the City Manager's Proposed Budget. Final funding decisions are made by the Mayor and Council through the

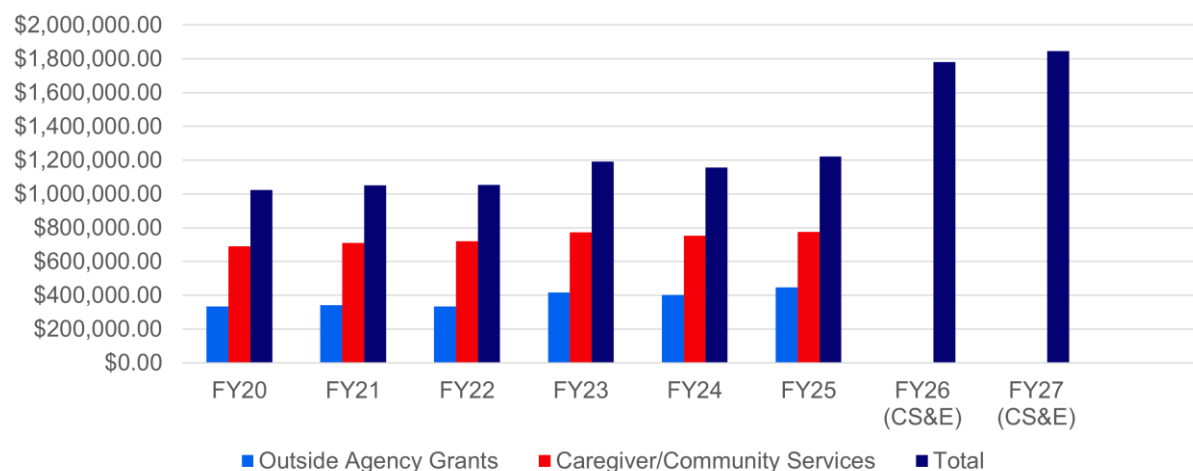
annual budget process. Following award approval, grantees submit quarterly performance and financial reports and participate in annual site visits, providing strong fiscal oversight and accountability for public funds.

Establishment of the Community Services and Enrichment Grant Program

Prior to the establishment of the CS&E Grant Program in FY25, the city supported grants to nonprofit organizations for several decades through two primary avenues, the Human Services Grant Program (also called the Caregiver Grants) and additional grants to community organizations. Established in 1982, the Human Services Grant Program provided funding to nonprofit organizations delivering human services to Rockville residents, was administered by the Community Services Division, and typically supported 15 to 25 nonprofit organizations annually. Additional grants to community organizations and outside agencies were administered by the City Manager's Office and supported 10 to 15 organizations annually. In FY25, these two programs were reorganized into the CS&E Grant Program, creating a single, streamlined grantmaking process administered by DHCD that has strengthened nonprofit partnerships, improved outcomes tracking and accountability, and standardized many administrative processes.

Before and after the reorganization, the city's grant investments reflected its commitment to partnering with nonprofit organizations to serve Rockville residents, with funding increasing over the past two fiscal years in response to growing community needs. Historically, Human Services Grants were organized around specific service areas, an approach that continued following the FY25 grant reorganization. In FY26, the CS&E Grants Program funded 40 programs administered by 34 nonprofit organizations, totaling \$1,781,110. In FY27, the program will fund 48 programs administered by 40 nonprofit organizations, totaling \$1,845,790 in nine service areas (adult education, arts and culture, food and clothing services, health care, housing services, immigrant communities resources, public safety, senior services, and youth development).

Figure 1. Funding for City of Rockville Grants to Nonprofits



Updates to the Community Empowerment Mini-Grants (Matching) Program

In FY27, DHCD is further streamlining administrative processes by realigning grant requirements for requests up to \$10,000 to the Community Empowerment Mini-Grant program (formerly Community Empowerment Matching Grant). The renamed program reflects a now-optional matching requirement and continues to offer a simplified application, upfront payments, and streamlined reporting for lower-complexity, one-time, and short-term community projects. During the FY27 transition, DHCD will administer the allocated FY27 matching grant budget of \$6,000, while applying these simplified administrative practices to the already-awarded FY27 CS&E grants of \$10,000 or less through the single upfront payment and reduced reporting requirement.

For FY28, some funds will shift from the proposed CS&E budget to the proposed Community Empowerment Mini-Grant budget, allowing the mini-grant program to accept FY28 proposals of up to \$10,000. FY28 applications will be reviewed by a community panel in April 2027, with recommendations to City Manager in May, and Mayor and Council approval by consent agenda in June. These updates better align administrative requirements with grant size and complexity, support funding for one-time initiatives, move both grant programs to a fiscal year timeline, and increase transparency for mini-grant awards.

Figure 2. FY27 Grantees Under \$10,000 Supported by Streamlined Process

Organization	Program	FY27 Award
Neuromotion, Inc.	Music in Motion: Therapeutic Rec Program	\$5,000
Bender JCC of Greater Washington	Delivering Good Network	\$6,000
F. Scott Fitzgerald Literary Festival	F. Scott Fitzgerald Literary Festival	\$6,700
Montgomery College	City of Rockville Scholarships	\$10,000
RHE Foundation	Scholarship Program	\$10,000
Village Support Network	Rockville Area Village Exchange (RAVE)	\$10,000
New Neighbor Interfaith Alliance	Monthly Women's Circle	\$10,000

Further Opportunities to Strengthen the Community Services and Enrichment Grants Program

DHCD staff have identified additional opportunities to strengthen CS&E grants to nonprofits through proposed program design changes that would help further streamlining administrative requirements for larger grants, improve the evaluation process, and align grant investments with long-term outcomes. These proposed changes are informed by many sources: the City of Rockville's five Guiding Principles; feedback from residents, nonprofit partners, and the Human Services Advisory Commission, especially via the Rockville Human Services Needs Assessment, as well as nonprofit events and annual grantee site visits; and review of regional and national grantmaking best practices. In developing these recommendations, staff also considered the Urban Institute's Upward Mobility Framework, which identifies the core conditions that enable individuals and families to improve their economic mobility, and Results for America's Economic Mobility Catalog, which highlights evidence-based and promising strategies that local governments can use to achieve those outcomes. The City of Rockville also participates in

additional regional efforts to implement the Upward Mobility Framework and align local strategies with regional best practices, for example, through the Metropolitan Washington Council of Governments (COG) and the Government Alliance on Race and Equity (GARE).

Recommended Program Design Changes

Adopt Impact Focus Areas

Staff recommend adopting five Impact Focus Areas to guide future funding decisions:

- Household Stability
- Economic Mobility
- Youth and Family Success
- Service Access and Navigation
- Community Enrichment and Belonging

The proposed Impact Focus Areas would build upon, rather than replace, the CS&E Grant Program's existing service areas. Applicants would continue to describe the services they will provide, the residents they will serve, anticipated program outcomes, and how their proposals advance the city's justice, equity, diversity, and inclusion (JEDI) goals. In addition, applicants would identify one or more Impact Focus Areas and explain how their proposals incorporate preferred or other evidence-based strategies to advance long-term community outcomes. This additional information would enable community review panels to evaluate not only the proposed services and program outcomes, but also how well each proposal advances the city's priority outcomes.

This recommendation also responds to the growing competitiveness of the CS&E Grant Program. In FY27, applicants requested more than \$2.8 million in funding, while the city awarded \$1.8 million. The proposed framework provides clearer guidance to applicants and more consistent, transparent criteria for community review panels to distinguish among highly competitive proposals. Proposals that most closely align with the Impact Focus Areas would be eligible for higher ratings, while all eligible applications would continue to be considered for funding.

Figure 3. Service Areas Aligned with Recommended Impact Focus Areas and Preferred Strategies

Recommended Impact Focus Areas				
Household Stability	Economic Mobility	Youth and Family Success	Service Access and Navigation	Community Enrichment and Belonging
Preferred Strategies for FY28 Applications				
• Pre-eviction or foreclosure support • Rapid rehousing • Financial assistance • Basic needs access (e.g. food, healthcare, utilities)	• Workforce development and education tied to living wage careers • Financial and career coaching • Wealth and asset building	• Affordable, high-quality childcare • Low or no-cost youth development and out-of-school time programs • Youth and family behavioral health supports	• Community services navigation and case management • Expanding access to services where people live, learn or gather	• Programs that reduce social isolation • Arts, culture, and community-building activities that increase belonging and civic connection
Continue to ask and assess how proposals would support the City's JEDI goals and improve access, opportunity, and outcomes for Rockville residents				
Continued Service Areas				
• Adult Education • Arts and Culture • Food/Clothing Services	• Health Care • Housing Services • Immigrant Communities	• Public Safety Services • Senior Services • Youth Development		

Prioritize Within the Impact Focus Areas in Specific Grant Cycles

The proposed framework provides flexibility for Mayor and Council to further prioritize one or more Impact Focus Areas in any specific grant cycle. For the FY28 grant cycle, staff request feedback on whether one or two of the proposed Impact Focus Areas should be designated as areas of particular emphasis. If identified, those priorities would be communicated in the FY28 Notice of Funding Available (NOFA) and incorporated into the evaluation criteria by assigning additional weight to proposals that most closely advance the FY28 priorities among the five Impact Focus Areas.

Streamline Renewal Requests for High-Performing Programs

As the city seeks to further align grant funding with desired community outcomes, staff also recommend establishing a streamlined renewal pathway for certain high-performing programs. Under this approach, organizations seeking continued funding for an existing high-performing program at substantially the same funding level would be eligible for up to two streamlined renewals before re-entering the full competitive application process. Subject to the city budget, modest cost-of-service adjustments could be included in renewal awards. Eligibility would be based on the CS&E Grant Program's existing quality assurance processes, including annual site visits and quarterly performance reports, with evaluation results shared with grantees. After two renewal cycles, organizations would submit a full competitive application. This approach would reduce administrative burden for both grantees and staff, provide greater funding

stability for effective services, and allow the annual competitive review process to focus on new organizations, new initiatives, programs undergoing significant changes, and proposals requiring a more comprehensive review.

Mayor and Council History

Mayor and Council supported the reorganization of the city's Human Services and Community Organizations grant programs into the CS&E Grant Program. The Mayor and Council have also supported efforts to streamline grant administration, improve the consistency and transparency of the application and evaluation process, and deepen engagement with nonprofit partners through initiatives such as the Nonprofit Symposium and Community Partner Cafés. As part of these efforts, the city created a Collective Impact Manager position to oversee grant administration, strengthen cross-sector partnerships, and coordinate collaborative efforts that align community resources with shared goals and resident needs. The recommended program design changes build on these efforts by further aligning grant selections with desired community outcomes, streamlining and strengthening grant processes, and supporting sustained partnership with nonprofit organizations to serve Rockville residents.

Fiscal Impact

Overall funding to nonprofits across both grant programs would not be affected. Some annual funding would shift from the CS&E Grant Program to the Community Empowerment Mini-Grant Program to support grant applications up to \$10,000.

Next Steps

If these program design changes are approved, staff will implement feedback from the Mayor and Council, update application materials and technical assistance resources, and communicate the changes to current and prospective grantees through Community Partner Cafés and other outreach beginning in September 2026. The FY28 CS&E application would include alignment with the Impact Focus Areas and incorporate the revised evaluation criteria into the review process, while the city would begin streamlined renewals for eligible high-performing programs in August 2027 for the FY29 grant cycle.

Attachments

Attachment One Slides for DHCD Nonprofit Grants Work Session 2026



Mayor and Council

Work Session: Grants to Nonprofits

August 3, 2026

A large green triangle pointing to the right, located on the left side of the slide.

Outline

- Requested Feedback
- Background
- Program Overview
- Program Design Changes
- Next Steps
- Requested Feedback

Requested Feedback

1. Should the city adopt five proposed Impact Focus Areas to guide future grant funding decisions?
2. Should one or two of these Impact Focus Areas be prioritized in FY28?
3. Should the city provide a streamlined renewal pathway for high-performing programs?

Background

- 1982: Human services grants begin (REAP) in Community Services Division
- “Community Organization” grants offered through various departments
- Reorganized into Community Services & Enrichment Grant under DHCD (FY25)
- Community Empowerment Matching Grants also moved under DHCD (FY26)

Background

Benefits of Reorganization

- Stronger nonprofit partnerships
- Improved outcomes tracking and accountability
- Standardizing and improving administrative processes
 - Right-sizing requirements for smaller, lower-complexity grants up to \$10,000

Background

Right-sized requirements for smaller, lower-complexity grants up to \$10,000

- Community Empowerment Matching Grant program is now the **Community Empowerment Mini-Grants Program**
- One-time, up-front payments
- One-time, post-project reports
- Better fit, especially for events
- FY27 Community Empowerment Matching Grants budget will be administered and dispersed by June 2027.
- FY27 CS&E awards of \$10,000 or less have shifted to this streamlined process.

Background

FY27 Grantees Under \$10,000 Supported by Streamlined Process	
Organization	Program
Neuromotion, Inc.	Music in Motion: Therapeutic Rec Program
Bender JCC of Greater Washington	Delivering Good Network
F. Scott Fitzgerald Literary Festival	F. Scott Fitzgerald Literary Festival
Montgomery College	City of Rockville Scholarships
RHE Foundation	Scholarship Program
Village Support Network	Rockville Area Village Exchange (RAVE)
New Neighbor Interfaith Alliance	Monthly Women's Circle

Background

Right-sized requirements for smaller, lower-complexity grants up to \$10,000

- DHCD's FY28 proposed budget will include a small shift of funding from CS&E grants to the Community Empowerment Mini-Grant budget
- FY28 Mini-Grants accept requests up to \$10,000 (anticipate 10 to 15 applications)
- April 2027 deadline and community panel review
- May 2027 selection and recommendations to CMO
- June 2027 Mayor & Council approval via consent agenda

CS&E Grants Program Overview

- FY26: 40 programs, 34 nonprofits, total \$1,781,110
- FY27: 48 programs, 40 nonprofits, total \$1,845,790
- Nonprofit partners meet community needs and enrich the lives of Rockville residents
- Quarterly reports and site visits help measure performance
- Community Partner Cafés and Nonprofit Symposium
- Ongoing staff support and connections to resources

CS&E Grants Program Overview

Opportunities to Strengthen the Program

- Streamline requirements
- Improve the evaluation process
- Increase alignment with target outcomes
- Invest in long-term outcomes

Recommended Program Design Changes

Informed By:

- City of Rockville five Guiding Principles
- Human Services Needs Assessment
- Upward Mobility Framework
- Economic Mobility Catalog
- Feedback from multiple grantees to Mayor and Council, City staff
- 40 site visits with current grantees
- Human Services Advisory Commission
- Community Partner Cafés and Nonprofit Symposium
- Regional grantmaking practices
- National grantmaking best practices

Recommendation One: Adopt Impact Focus Areas

The Need

- Well-defined criteria to evaluate many worthy projects
- Applications greatly exceed available funding
- Help organizations prioritize applications aligned with grant goals
- Proposals most aligned should be most competitive for highest ratings
- Maintain flexibility for proposals beyond focus areas

Recommendation One: Adopt Impact Focus Areas

Recommended Impact Focus Areas				
Household Stability	Economic Mobility	Youth and Family Success	Service Access and Navigation	Community Enrichment and Belonging
Continued Service Areas				
• Adult Education • Arts and Culture • Food/Clothing Services	• Health Care • Housing Services • Immigrant Communities	• Public Safety Services • Senior Services • Youth Development		

Recommendation One: Adopt Impact Focus Areas



Household Stability	Economic Mobility	Youth and Family Success	Service Access and Navigation	Community Enrichment and Belonging
Preferred Strategies for FY28 Applications				
• Pre-eviction or foreclosure support • Rapid rehousing • Financial assistance • Basic needs access (e.g. food, healthcare, utilities)	• Workforce development and education tied to living wage careers • Financial and career coaching • Wealth and asset building	• Affordable, high-quality childcare • Low or no-cost youth development and out-of-school time programs • Youth and family behavioral health supports	• Community services navigation and case management • Expanding access to services where people live, learn or gather	• Programs that reduce social isolation • Arts, culture, and community-building activities that increase belonging and civic connection
Continue to ask and assess how proposals would support the City's JEDI goals and improve access, opportunity, and outcomes for Rockville residents				



Recommendation: Streamline Renewal for High-Performing Programs



The Need

- Support resident needs that cross more than one year of funding
- Reduce application burden for high-performing programs requesting renewal funding



Recommendation: Streamline Renewal for High-Performing Programs



- Allow a streamlined renewal for high-performing programs seeking funding to maintain that program (up to 2)
- Provide modest cost-of-service adjustments, subject to available funding
- After 2 renewals, programs resubmit through full application and review process
- Use site visits and reports to identify high-performing programs (beginning in FY27)
- Focus the annual, competitive review process on other applications

Next Steps

If these changes are adopted, staff will:

- Finalize program changes based on Mayor and Council feedback
- Communicate to current and prospective grantees via application materials, technical assistance sessions, and Community Partner Cafés (September 2026)
- Launch FY28 CS&E application with Impact Focus Areas (September 2026)
- Review applications using Impact Focus Areas in evaluation criteria (November 2026)
- Begin streamlined renewals for eligible high-performing programs (August 2027)

Requested Feedback

1. Should the city adopt five proposed Impact Focus Areas to guide future grant funding decisions?

Household Stability	Economic Mobility	Youth and Family Success	Service Access and Navigation	Community Enrichment and Belonging
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2. Should one or two of these Impact Focus Areas be prioritized in FY28?

3. Should the city provide a streamlined renewal pathway for high-performing programs?



MAYOR AND COUNCIL Meeting Date: August 3, 2026

Agenda Item Type: MOCK AGENDAS

Department: CITY CLERK/DIRECTOR OF COUNCIL OPERATIONS OFFICE

Responsible Staff: SARA TAYLOR-FERRELL

Subject

Mock Agenda

Department

City Clerk/Director of Council Operations Office

Recommendation

Staff recommend the Mayor and Council review and provide comments.

Attachments

September 14, 2026 (Mock)



MAYOR AND COUNCIL

Meeting No. 21-26
Monday, September 14, 2026 - 5:30 PM

AGENDA

Agenda item times are estimates only. Items may be considered at times other than those indicated.

Ways to Participate

If you require a reasonable accommodation, for community forum or a public hearing and need reasonable accommodations, please contact the City Clerk's Office by the Wednesday before the Monday meeting at 240-314-8280 or cityclerk@rockvillemd.gov or by filling this form: <https://www.rockvillemd.gov/services/request-a-reasonable-accommodation/>

Translation Assistance

If you wish to participate in person at a Mayor and Council meeting during community forum or a public hearing and may need translation assistance in a language other than English, please contact the City Clerk's Office by the Wednesday before the Monday meeting at 240-314-8280, or cityclerk@rockvillemd.gov, or by using this form: <https://www.rockvillemd.gov/services/participate-in-a-community-forum/>

In-Person Attendance

Community members attending in-person who wish to speak during Community Forum, or a Public Hearing, should sign up using the form at the entrance to the Mayor and Council Chamber. In-person speakers will be called upon in the order they are signed to speak and before virtual speakers.

Note: In-Person Speakers will be called upon to speak before those who have signed up to speak virtually for Community Forum and Public Hearings.

Viewing Mayor and Council Meetings

The Mayor and Council are conducting hybrid meetings. The virtual meetings can be viewed on Rockville 11, Comcast, Verizon cable channel 11, livestreamed at www.rockvillemd.gov/rockville11, and available a day after each meeting at www.rockvillemd.gov/videoondemand.

Participating in Community Forum & Public Hearings:

If you wish to submit comments in writing for Community Forum or Public Hearings:

- Please email the comments to mayorandcouncil@rockvillemd.gov no later than 10:00 am on the date of the meeting.

If you wish to participate in-person or virtually in Community Forum or Public Hearings during the live Mayor and Council meeting:

1. Send your Name, Phone number, For Community Forum and Expected Method of Joining the Meeting (computer or phone) to mayorandcouncil@rockvillemd.gov or <https://www.rockvillemd.gov/services/participate-in-a-community-forum/> no later than 10:00 am on the day of the meeting. Each speaker will receive 3 minutes.
2. Send your Name, Phone number, the Public Hearing Topic and Expected Method of Joining the Meeting (computer or phone) to mayorandcouncil@rockvillemd.gov or <https://www.rockvillemd.gov/services/participate-in-a-public-hearing/> no later than 10:00 am on the day of the meeting.
3. On the day of the meeting, you will receive a confirmation email with further details, and two Webex invitations: 1) Optional Webex Orientation Question and Answer Session and 2) Mayor & Council Meeting Invitation.
4. Plan to join the meeting no later than approximately 20 minutes before the actual meeting start time.
5. Read for <https://www.rockvillemd.gov/DocumentCenter/View/38725/Public-Meetings-on-Webex> meeting tips and instructions on joining a Webex meeting (either by computer or phone).
6. If joining by computer, Conduct a WebEx test: <https://www.webex.com/test-meeting.html> prior to signing up to join the meeting to ensure your equipment will work as expected.

Participating in Mayor and Council Drop-In (Mayor Ashton and Councilmember Van Grack)

The next scheduled Drop-In Session will be held by phone or in-person on Monday, September 28 from 5:15-6:15 p.m. with Mayor Ashton and Councilmember Van Grack. Please sign up by 10 am on the meeting day using the form at: <https://www.rockvillemd.gov/formcenter/city-clerk-11/sign-up-for-dropin-meetings-227>

1. Convene - 5:30 PM

2. Pledge of Allegiance

3. Proclamation and Recognition - 5:35 PM

- A. Certificate of Recognition for Record-Breaking Basketball Scoring Achievement for Tavares “Boogie” Vaughn-Cooper of Richard Montgomery High School
- B. Proclamation Declaring September 14-18, 2026, as Disability Voting Rights Week in Rockville, Maryland
- C. Proclamation Declaring September 15, 2026 - October 15, 2026, as National Hispanic Heritage Month.
- D. Proclamation Declaring September 22, 2026, as Car Free Day in Rockville, Maryland

- E. Proclamation Declaring September 22, 2026, as National Voter Registration Day in Rockville, Maryland
 - F. Proclamation Declaring September 28 - October 2, 2026, as Economic Development Week
 - G. Proclamation Declaring September 2026 as National Preparedness Month in Rockville, Maryland
 - H. Proclamation Declaring September 2026 as National Recovery Month
 - I. Proclamation Declaring September 2026 as Service Dog Month in Rockville, Maryland
- 4. **Agenda Review - 6:30 PM**
- 5. **City Manager's Report - 6:35 PM**
- 6. **Boards and Commissions Appointments and Reappointments - NONE**
- 7. **Community Forum - 6:40 PM**
- 8. **Special Presentations - 7:00 PM**
 - A. Transportation and Mobility Commission's Annual Report
- 9. **Consent Agenda- 7:20 PM**
 - A. Approval of Minutes
- 10. **Public Hearing - 7:25 PM**
 - A. 24 Martins Lane Sectional Map Amendment to Designate the Property as Historic - Public Hearing
- 11. **Action Items - NONE**
- 12. **Worksession - 7:55 PM**
 - A. 2027 State Legislative Priorities (Including Legislative Bond Initiatives) - Worksession
 - B. Proposed Draft Update of Chapter 8 Election Code
- 13. **Mock Agenda - 9:55 PM**
- 14. **Old / New Business - 9:05 PM**
- 15. **Adjournment - 9:15 PM**