

City of Rockville
Leadership Planning Team Meeting Notes
December 8, 2025

Meeting Participants:

Mayor Ashton
Councilmember Jackson
Councilmember Shaw
Councilmember Van Grack
Jeff Mihelich, City Manager
Robert Dawson, City Attorney
Sara Taylor Ferrell, City Clerk/Director of Council Operations
Barack Matite, Deputy City Manager
Dave Gottesman, Assistant City Manager
Linda Moran, Associate City Manager

Agenda Review

December 8, 2025 Meeting Agenda

Comment: City Manager Jeff Mihelich reviewed the agenda.

Comment: Mayor Ashton noted that she sent the City Manager an email providing advance notice of items she will raise this evening.

Response: The City Manager thanked Mayor Ashton for her comment.

Comment: Mayor Ashton asked for confirmation that both the King Farm Farmstead Master Plan and the Chapter 18 Code Update (Rental Facilities/Landlord/Tenant Relations) - Worksession information was posted on Engage Rockville.

Response: The City Manager confirmed that both items were posted to Engage Rockville in advance of tonight's meeting.

Comment: Mayor Ashton noted that she appreciates the algorithm and that transparency fees are included in the Chapter 18 Code Update materials. A majority of the body requested on previous occasions that landlords be required to share previous rental increases with potential tenants before issuing a lease. She noted that she did not see this addressed in the materials. She requested that staff be prepared to answer this question.

Response: The City Manager indicated that staff will be ready, and he will forward the comments to the Department of Housing and Community Development.

December 15, 2025 Meeting Agenda

Comment: The City Manager reviewed the agenda. There were no questions or comments.

Review and Comment on Six Month Agenda Planning Calendar

January 5, 2026 Meeting Agenda

Comment: The City Manager reviewed the agenda.

Comment: Mayor Ashton noted that due to the December holidays, she is requesting that either a swap of agenda content be made between January 5 and January 12, or that staff provide the January 5 briefing materials by December 18. She noted that sufficient time is needed for the public and the Mayor and Council to review the information. She asked her colleagues to weigh in.

Comment: Councilmember Jackson concurred with the Mayor's request.

Comment: Councilmember Van Grack stated that he did not object to Mayor Ashton's request.

Response: The City Manager noted that his preference is to follow the agenda as planned. The Rules of Procedure document is being shortened by the City Manager's Office and City Attorney's Office. He will aim to send out the January 5 briefing materials by December 18. If he is not able, he will update the Mayor and Council right away, and will switch topics between January 5 and January 12.

January 12, 2026 Meeting

The City Manager reviewed the agenda. There were no questions or comments.

February 2, 2026 Meeting

The City Manager reviewed the agenda. There were no questions or comments.

February 9, 2026 Meeting

The City Manager reviewed the agenda. There were no questions or comments.

February 23, 2026 Meeting

The City Manager reviewed the agenda. There were no questions or comments.

General Comments:

Comment: Mayor Ashton inquired about several items she forwarded that either need an update or may be placed on the six month calendar.

Response: The City Manager thanked the Mayor for the information.