

HUMAN SERVICES ADVISORY COMMISSION

MEETING MINUTES

December 17th, 2025

6:30 – 8:30 p.m.

Virtual Meeting via Cisco Webex

Members Present:

Ricky Mui, Chair, At Large Member
Deborah Moore, Consumer Member
Sarah Basehart Caregiver Member
Scott Mengebier, At-Large Member
Stacey Gold, Caregiver Member

Reema Greugel, Caregiver Member
Nirmal Ravi, At-Large Member
William (Bill) McGugan

Members Absent:

Jessica Peterson, Consumer Member
Nancy Sushinsky, At-Large Member

Mayor and Council Liaison in attendance: Councilmember Marissa Valeri

Staff Present: Elssa Kenfack, Community Services Manager

Community Members Present:

Guests/Presenters in Attendance: Mrs. McGugan

RE: Call Meeting to Order

Meeting was called to order at 6:36 pm by Ricky Mui, Chair.

- Mr. Mui welcomed all the members to the meeting and thanked everyone for being a part of the committee
- Group members set out food and began to share for the potluck

During the potluck, commission members assisted some community events and organizations such as Stepping Stones Shelter by creating gift bags for children and creating Holiday decorations for the City of Rockville Holiday Drive.

RE: Approval of Minutes

- Reema made a motion to approve the minutes
 - One second Scott Mengebier from to approve the minutes.
 - **11/19/2025 Minutes were approved unanimously.**

RE: Updates

- Mr. McGugan brought up that the point in time sessions are coming up and asked if anyone will be participating.

RE: Agenda items for next meeting, January 21, 2026 Meeting

- Ms. Kenfack shared that the Collective Impact Manager and the Grants and Program Analyst asked to join the next meeting to share updates regarding the grants process.
- Mr. Mengebier made the first motion to adjourn the meeting, Mrs. Gold seconded the motion.
 - **Passed unanimously.**
- Ms. Moore gave a vote of thanks to the entire commission.
- Usual report items: forum, minutes, updates on Grants process.

RE: Adjourn – at 7:58pm