

Minutes for RBAC Meeting: Wednesday, June 11, 2025

7:00 – 9:00 pm, virtual Webex meeting

In attendance online: *Wendy Aaronson, Bryan Barnett-Woods, Olivia Bobrowsky, Nancy Breen, Sophie Chan-Wood, Lynda Honberg, Jake Jakubek, Max Silverstone, Jonathan Solomon, Dave Stinchcomb, Tracy Threefoot and William Xie.*

Jake started at 7:07 pm announcing that this meeting will be recorded. He asked for an approval of minutes from previous meeting. With suggested edits, Jonathan motioned to accept the minutes and Wendy seconded.

City Update (Bryan Barnett-Woods)

- 1) Drafted a letter on behalf of RBAC to support option 2 with bike lane on Halpine Road and a climbing lane on Jefferson Street. Sophie motioned to approve the letter and Nancy seconded to send to Public Works.
- 2) Encouraged everyone to list to the Hey Rockville podcast, where Jake did a great job. <https://heyrockville.transistor.fm/s3/2?>
- 3) Not too many RBACers marching in the Memorial Day Parade but about five kids did ride along with Jake. At least 2 were TERRIFIC Kids.
- 4) Bike to Work Day went well with more people at Thomas Farm than the Town Center pit-stop
- 5) Bike to School Day had good events at a couple of Rockville schools
- 6) A Vision Zero presentation will be given to Mayor & City Council on September 8.
- 7) A Regional Roadway grant will make Rollins Avenue a complete street with better multi-modal transportation. This will start in the fall. Congressional Lane will be done soon hopefully by the summer.
- 8) Martins Lane will have the water main re-done next summer. So the bike lanes will be installed at that time.
- 9) Bikeshare grant program is meeting with the County to discuss contract with Lyft and review details of maintenance costs

Family Biking Festival (Jake Jakubek)

- 1) Reporting on behalf of Shannon, application is complete and has been submitted.
- 2) Safe Routes coordinator may not be able to do a rodeo but Montgomery County Department of Transportation may be able to help
- 3) Need help to staff a bike decoration table
- 4) Need volunteers for kids guide and rodeo
- 5) Jake will discuss borrowing a unique cargo bike from a friend
- 6) Need staff for RBAC table- Max can help after 2:30pm; Olivia, Jake and Dave also; Jonathan is a maybe
 - Have bike maps to show infrastructure; ask interest in a quarterly safety discussion meeting
 - Lynda will reach to neighbor at Fallsmead school
 - Jake will reach out

Committee Formalities (Jonathan Solomon & Jake Jakubek)

City staff requested all committees and task forces to present by-laws to Mayor and Council.

Jonathan will write up a draft of processes for all to review and request feedback.

2025 Bike Rides (Sophie Chan-Wood)

- 1) **Tuesday rides** started well with good attendance. Please sign-up to help at July rides. in this Google doc:
https://docs.google.com/spreadsheets/d/1is66s4lucvnBOvPYpIEzqijG_85CLYZz6ApOW1tqVoc/edit?usp=sharing
- 2) Jonathan volunteered to try another Carl Henn Millennium Trail ride starting at Grandma's Waffles and Ice Cream in July.

Rockville Pedestrian Advocacy Committee (Dave Stinchcomb)

- 1) The last meeting was a Community Walk on Rollins Avenue to review study of complete streets and looking at Congressional Lane for speed bumps, sharrow and separate lanes.

Jake suggested an in-person meeting soon. Wendy offered her house for a pot luck on Wednesday, August 6.

Meeting adjourned at 8:55 pm.

Respectfully submitted,

Sophie Chan-Wood

RBAC Membership Process

1. Anyone can *attend* an RBAC meeting
 - a. Only members can make motions, second motions, or vote on motions
 - i. RBAC meetings are open to anyone who has an interest in bicycling issues in and around the City of Rockville. Attendees may participate in RBAC meetings by joining discussions, asking questions, and sharing their thoughts and ideas. Only those designated as RBAC Members are eligible to make motions, second a motion, vote on a motion, and/or vote in the election of the RBAC Chairperson.
2. RBAC membership is capped at 20 members (based on City of Rockville guidelines for Advisory Committees)
3. Establishing RBAC membership
 - a. One need not be a City of Rockville resident in order to be recognized as an RBAC Member. All those who have an interest in supporting bicycling in and around Rockville are eligible for membership
 - i. Current RBAC participants
 1. All those who have been regularly participating in RBAC during 2024 can be grandfathered in as members of RBAC (toward the 20-person limit) during this one-time event.
 2. Current regular attendees (defined as those who attended 4 or more RBAC Monthly Meeting in 2024) will be officially identified as eligible to be an “RBAC member” for 2025.
 3. Each eligible member must agree to belong and to participate by notifying the RBAC Chair of their interest in being a member.
 4. Those who didn’t reach the four-meeting membership criterion can still become an RBAC Member by a vote of the group.
 - ii. The term for an RBAC Member shall be 3-years.
 1. Voting on membership will be conducted at the December monthly meeting.
 2. Terms start January 1st.
 3. Expired terms can be renewed by vote of the group if the Member states an interest in continuing their RBAC membership.
 4. Current RBAC members will be randomly assigned to terms of 1-, 2-, or 3-years (to support continuity) at the June RBAC meeting (with terms ending December 2026, December 2027, or December 2028).
 - b. Adding new members
 - i. A membership application form will be subsequently be created to help RBAC Members vote on the membership of applicants who indicate an interest in becoming an RBAC Member.
 - ii. Those who become an RBAC Member mid-year will have a term that ends 2 years from the coming December 31st.