

Resolution No. [REDACTED]

RESOLUTION: To establish and modify the list of at-will Classified Civil Service positions placed in the City of Rockville Non-Merit Civil Service.

RECITALS

WHEREAS, in accordance with Article VIII, Section 5 of the Rockville City Charter, (i) the Classified Civil Service for the City of Rockville shall be divided into Non-Merit Civil Service and Merit Civil Service, (ii) the Mayor and Council shall establish by ordinance the Non-Merit Service, and (iii) the Merit Service shall comprise all positions except those placed in the Non-Merit Service; and

WHEREAS, the terms and conditions of employment for all offices and positions included in the Merit Service are subject to and governed by the City of Rockville Personnel Policies and Procedures (the “PPM”), and the terms and conditions of employment for all offices and positions included in the Non-Merit Services are subject to and governed by employment agreements, unless otherwise provided; and

WHEREAS, pursuant to Section 15-2(4) of the Rockville City Code the Mayor and Council shall provide by resolution those positions which shall be placed in the Non-Merit Civil Service; and

WHEREAS, on October 12, 1987, pursuant to Resolution No. 24-87, the Mayor and Council established and placed certain Classified Civil Service positions in the Non-Merit Civil Service; and

WHEREAS, on May 22, 1989, pursuant to Resolution No. 12-89, the Mayor and Council modified the list of Classified Civil Service positions established in Resolution No. 24-87, and placed the following positions in the Non-Merit Civil Service: (i) all “Department Heads,” (ii) the “Administrative Assistant to the City Manager,” (iii) the “Assistant City Manager,” and (iv) “Part-time, temporary and unpaid offices and positions, except for permanent part-time classified employees”; and

WHEREAS, the Mayor and Council desires to establish and further modify the list of at-will Classified Civil Service positions placed in the Non-Merit Civil Service by adding the Deputy City Manager and the Deputy City Attorney and removing the Administrative Assistant to the City Manager.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF ROCKVILLE as follows:

Section 1. Pursuant to the authority of Article VIII, Section 5(b) of the Rockville City Charter, and Section 15-2 of the Rockville City Code, the Mayor and Council of Rockville hereby establishes and modifies the Non-Merit Civil Service by placing the following specific at-will positions in the Non-Merit Civil Service:

- 1) Deputy City Manager
- 2) Deputy City Attorney
- 3) Assistant City Manager
- 4) Department Directors including:
 - a) Director, Communications and Community Engagement Department
 - b) Director, Community Planning and Development Services Department
 - c) Director / Chief Financial Officer, Finance Department
 - d) Director, Housing and Community Development Department
 - e) Director, Human Resources Department
 - f) Director / Chief Information Officer, Information Technology Department
 - g) Director, Procurement Department
 - h) Director, Public Works Department
 - i) Director, Recreation and Parks Department
 - j) Director / Chief of Police, Rockville City Police Department
- 5) [Part-time, temporary and unpaid offices and positions, except for permanent part-time classified employees]

Section 2. This Resolution supersedes Resolution No. 12-89 and shall become effective as of July 1, 2025.

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I hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Mayor and Council of Rockville as its meeting of June 2, 2025.

Sara Taylor-Ferrell, City Clerk and
Director of Council Operations