



## **Community Policing Advisory Board**

### **Minutes**

**Thursday, March 6, 2025**

*Meeting was held at the Rockville City Police Department – 2 W. Montgomery Ave, Rockville, MD 20850*

**Members Present:** Bob Ross, Petra Pacher, Michael Zuckman, Larry Center, Eric Schneider, Robin Prather, and Rebecca Kahlenberg were present. Matt Perkins, Kenneth Shenge and Scott Moore were absent.

**Staff Present:** Chief of Police Jason West, Police Executive Assistant Ebony Parker, and Board Liaison Marissa Valeri were present.

#### **I. Call to Order**

Acting Chairman Schneider conducted roll call and called the meeting to order at 7:05 p.m.

#### **II. Motion to Approve Board Meeting Agenda**

**Motion:** to approve the March 6, 2025, meeting agenda.

Moved by Board member Schneider, seconded by Board member Prather, unanimously approved.

#### **III. Motion to Approve Meeting Minutes**

**Motion:** to approve the February 6, 2025, meeting minutes.

Moved by Board member Schneider seconded by Board member Zuckman, unanimously approved.

#### **IV. RCPD Updates**

**CPAB Mission** – Chief West provided the Board with a brief overview regarding the CPAB mission. He suggested that the group should utilize the City's resolution and mentioned the list of ideas as a framework to determine what the Board's focus should be.

**Budget Request/Mental Health Specialist Position** – Chief West gave an overview of RCPD's recent budget request and advised that there is not currently a need for an additional mental health specialist position. He stated that the request would need to be justified based on statistics and the number of calls for services. Chief West informed that an additional position would also need to be included in a

budget request that would have to be approved by the City and Montgomery County Government, which the position is contracted through. The number of calls for service responded to mental health-related cases in the past year did not justify the current need for an additional position.

Annual Report – Chief West informed the Board that an annual report will be due soon for 2024. He advised the Board to pick a due date for submission that will be sent to the Mayor and Council. The Board was informed that the due date is September 30, 2025, and that their due date should be provided to the liaison no later than March 31<sup>st</sup> of this month.

## **V. CPAB Strategic Focus**

Potential Activities Matrix – Mr. Zuckman created a potential activity list in effort to act about issues raised on the Board and discussed how the list provides ideas that the Board could participate in.

Annual Plan Development – Mr. Zuckman mentioned a previous conversation about holding the meetings at community centers throughout Rockville to promote community engagement. Mr. Schneider suggested working with RCPD Community Engagement Officers for some events and mentioned youth engagement as well. Ms. Pacher stated that some students might not show up to community engagement events but stated that having mandatory assemblies in school with community officers present may assist with more student engagement. Ms. Prather asked how do students engage outside of school? Chief West stated that some students come to engage at events such as Coffee with a Cop. Ms. Valeri discussed having a long-term goal to include establishing a drop-in youth center where the youth and people can engage.

## **VI. New Business**

Community Engagement – Mr. Schneider suggested having Community Engagement Officers attend next month's meeting to gather feedback from their knowledge and experience, which can contribute to the Board's strategic focus. Mr. Schneider also mentioned that meeting with the officers can hopefully lead to planning some events alongside them to increase community engagement.

## **VII. Next Meeting Date & Adjournment**

The next meeting of the CPAB will be held on Thursday, April 3, 2025, at 7:00 p.m.

**Motion:** to adjourn the meeting.

Moved by Board member Zuckman, motion seconded by Ross, motion passes unanimously.

The meeting was adjourned at 8:35 p.m.