

City of Rockville

City Hall
111 Maryland Ave
Rockville, MD 20850

Approved: *[Signature]*
Attest: *[Signature]*
Approved Meeting No. 08-25
March 17, 2025



Meeting Minutes

Monday, February 24, 2025

6:30 PM

Meeting No. 06-25

WebEx

Mayor and Council

Attendee Name	Title	Status
Monique Ashton	Mayor	Present
Kate Fulton	Councilmember	Present
Barry Jackson	Councilmember	Present
David Myles	Councilmember	Present
Izola Shaw	Councilmember	Present
Marissa Valeri	Councilmember	Present
Adam Van Grack	Councilmember	Present

1. Convene

Mayor and Council convened in a Hybrid Open Meeting at 6:34 pm on Monday, February 24, 2025, in the Mayor and Council Chambers, City Hall, 111 Maryland Avenue, Rockville, Maryland, and via Webex.

Staff Present: City Manager Jeff Mihelich, City Attorney Robert E. Dawson, and City Clerk/Director of Council Operations Sara Taylor-Ferrell.

2. Pledge of Allegiance

Mayor Monique Ashton and Cub Scout Pack 1753’s Webelos Den led the Pledge of Allegiance.

3. Proclamation and Recognition – NONE

4. Agenda Review

City Clerk/Director of Council Operations Sara Taylor-Ferrell reported the following changes to the agenda, revised agenda items 9A and 12A with answers to Mayor and Council questions and revised Mock Agenda with proclamation reading.

5. City Manager's Report

The City Manager reminded the community of the City of Rockville Unity Gathering Dialogue scheduled for Tuesday, February 25, 2025, from 7pm – 9 pm at City Hall. An email was sent to residents who have participated in recreation programs to take the Recreation Survey. Please take the time to complete the survey, so Rockville’s Recreation and Parks Department can continue to provide quality programs to residents

6. Boards and Commissions Appointments and Reappointments

A. Board and Commission Appointments and Reappointments

Councilmember Barry Jackson moved the reappointment of Krishna Kumar to the Senior Citizens Commission to serve a full three-year term until January 1, 2027.

	RESULT: APPROVED [UNANIMOUS]
MOVER:	Barry Jackson, Councilmember
SECONDER:	Marissa Valeri, Councilmember
IN FAVOR:	Mayor Ashton, Councilmember Fulton, Councilmember Jackson, Councilmember Myles, Councilmember Shaw, Councilmember Valeri, Councilmember Van Grack

7. Community Forum

NAME	TOPIC
Erica Wright	Protected trees are being cut down

8. Special Presentations

A. Human Services Needs Assessment Report by Health Management Associates

Community Services Manager, Frederika Granger introduced consultants Ana Bueno and Uma Ahluwalia of Health Management Associates, Inc., who presented the City of Rockville Human Services Needs assessment and Gap Analysis summary report.

The Department of Housing and Community Development (DHCD) staff recommend that the Mayor and Council read Health Management Associates’ report and hear their presentation on the Human Services Needs Assessment and Gap Analysis, and from the Department of Housing and Community Development on a proposal for a strategic plan for meeting the human service needs of all Rockville residents.

Questions from the Mayor and Council were addressed by staff and the Consultant Team. The Mayor and Council provided their thoughts and comments.

Summary:

The City of Rockville strives to ensure that human services for Rockville residents are accessible, effective, efficient, equitable, coordinated and of high quality. The overarching goal of the Human Services Needs Assessment and Gap Analysis is to assess human services availability and accessibility to Rockville residents, to assess residents’ human service needs, and to provide recommendations for how to best meet residents’ human service needs so that they may have success in striving for health, economic mobility, and self-sufficiency in home, school and community, to meet the current and anticipated human service needs of Rockville residents.

Recommendations:

The Consultant Team recommends the following 6 Key Focus Areas:

1. City and County Partnerships
2. System Navigation, Care Coordination, and Wraparound Supports
3. Behavioral Health, Disabilities, and Substance Use
4. Housing
5. Aging
6. Services to “ At-Risk” Youth/Teens

Immediate Next Steps:

- Look internally for how the Department of Housing and Community Development can immediately address system navigation, care coordination and wrap around support
- Hold Non-profit Symposium in April to present finding and solicit input.
- Convene meeting with County and nonprofit stakeholders to form a Steering /Strategic Planning Committee and to begin a partnership to address a collective impact approach to human services delivery to Rockville residents.
- Prepare a strategic plan to align the City’s services and grants in accordance with the HSNA finding and Mayor and Council priorities to be presented in work sessions to the Mayor and Council in the fall.

FURTHER DISCUSSION

February 24, 2025, Agenda item 8A.

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Timestamp 8:17

9. Consent Agenda

- A. Approve and Authorize the City Manager to Execute First Amendments to The Standard Form of Agreement for Requirements Contracts for Asphalt Paving, Patching, Milling and Related Maintenance Work for Two of the Original Contractors Awarded the Contracts in 2021 in the Amount Not to Exceed \$8,000,000 in Total for Both Contracts.**
- B. Approve and Authorize the City Manager to Execute a First Amendment to The Standard Form of Agreement for Requirements Contract for Construction, Repair & Maintenance of Concrete Sidewalks, Curbs, Driveway Aprons & Miscellaneous Appurtenances & Infrastructure to One of the Original Contractors in the Amount Not to Exceed \$5,200,000**

Councilmember Marissa Valeri moved to approve consent agenda items A and B.

MOVER:	RESULT: APPROVED [UNANIMOUS] Marissa Valeri, Councilmember
SECONDER:	Izola Shaw, Councilmember
IN FAVOR:	Mayor Ashton, Councilmember Fulton, Councilmember Jackson, Councilmember Myles, Councilmember Shaw, Councilmember Valeri, Councilmember Van Grack

10. Public Hearing - NONE

11. Action Items

A. Introduction and Possible Adoption of an Ordinance to amend Ordinance No. 16-24 to appropriate funds and levy taxes for FY 2025 (Budget Amendment #3)

Deputy Director of Finance, Kim Francisco, provided an overview the ordinance to amend ordinance No. 16-24 to appropriate funds and levy taxes for FY 2025 (Budget Amendment #3).

Questions from the Mayor and Council were addressed by staff. The Mayor and Council provided their thoughts and comments.

Councilmember David Myles introduced the ordinance to amend ordinance No. 16-24 to appropriate funds and levy taxes for fiscal year 2025, as amended so that \$30,000 does not come out of the Housing Opportunities funds.

Councilmember David Myles moved to waive the layover period.

MOVER:	RESULT: APPROVED [UNANIMOUS] David Myles, Councilmember
SECONDER:	Adam Van Grack, Councilmember
IN FAVOR:	Mayor Ashton, Councilmember Fulton, Councilmember Jackson, Councilmember Myles, Councilmember Shaw, Councilmember Valeri, Councilmember Van Grack

Councilmember Marissa Valeri moved adopt the ordinance No. 16-24 to appropriate funds and levy taxes for FY 2025, as amended so that \$30,000 does not come out of the Housing Opportunities Funds.

MOVER:	RESULT: APPROVED [UNANIMOUS] Marissa Valeri, Councilmember
SECONDER:	Izola Shaw, Councilmember
IN FAVOR:	Mayor Ashton, Councilmember Fulton, Councilmember Jackson, Councilmember Myles, Councilmember Shaw, Councilmember Valeri, Councilmember Van Grack

FURTHER DISCUSSION

February 24, 2025, Agenda item 11A.

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B. Authorization to File a Zoning Text Amendment to Implement Certain Zoning Recommendations of the Town Center Master Plan, Including Implementation of Floating Zones

Chief of Zoning, Jim Wasilak provided an overview to request authorization to file a Zoning Text Amendment to implement certain zoning recommendations of the Town Center Master Plan, Including implementation of floating zones.

Staff recommends Mayor and Council consider authorizing the filing of the draft text amendment to implement the floating zone recommendations of the 2025 Rockville Town Center Master Plan. And refer the proposed text amendment to Planning Commission for recommendations.

The Zoning Text Amendment (ZTA) proposes the following modifications to Section 25.14.35, interim Comprehensive Plan Floating Zones and associated development standards that apply in the Town Center.

Proposed ZTA

- Established 3 new floating zones

<u>Character Area/Floating Zone</u>	Base Height	Bonus Height
○ MD-355 (Corridor - FZ)	235 feet	100 feet
○ Core (CCA-FZ)	200 feet	100 feet
○ Edge (ECA-FZ)	85 feet	50 feet
- Eliminates minimum off street parking requirements for much of Town Center. Requires accessible space to be provided.
- Eliminates requirements or ground-floor retail

Zoning text amendments require public hearings to be held before the Planning Commission and Mayor and Council. Per the City’s standard practice, notice of public hearings before Mayor and Council will be advertised on the City Website and the Washington Post.

The proposed text amendment will be forwarded to the Planning Commission for a recommendation. The text amendment is tentatively scheduled to come before the Planning Commission on March 12.

If Mayor and Council authorize the text amendment, the next step would be for the Planning Commission to review the text amendment and make a recommendation to the Mayor and Council. When the text amendment returns to the Mayor and Council, a public hearing is required prior to a decision being made.

Councilmember Adam Van Grack moved to authorize the filing of proposed Zoning Text Amendment to implement the floating zone recommendations of the 2025 Rockville Town Center Master Plan and refer the proposed text amendment to the Planning Commission for recommendation.

	RESULT: APPROVED [UNANIMOUS]
MOVER:	Adam Van Grack, Councilmember
SECONDER:	Barry Jackson, Councilmember
IN FAVOR:	Mayor Ashton, Councilmember Fulton, Councilmember Jackson, Councilmember Myles, Councilmember Shaw, Councilmember Valeri, Councilmember Van Grack

FURTHER DISCUSSION

February 24, 2025, Agenda item 11B.

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12. Worksession

A. Work Session on the Electric Vehicle Readiness Plan

Sustainability Coordinator, Amanda Campbell provided an overview of the ELECTRIC Vehicle Readiness Plan.

The purpose of this work session is to provide the Mayor and Council with an overview of the Electric Vehicle Readiness Plan, review the four Electric Vehicle readiness goals and 26 actions to reduce barriers, expand charging access, and strategically support community EV readiness, and seek policy direction from the Mayor and Council in three areas (Questions 1-3 in Recommendation) to support future plan adoption and implementation.

Staff recommends that the Mayor and Council hold a work session to review, discuss, and provide direction on the draft Electric Vehicle (EV) Readiness Plan. The following feedback is requested from the Mayor and Council to guide next steps:

- 1) Which of the following option(s) for right-of-way/curbside charging does the Mayor and Council support?
 - a) Vendor Installed Charger
 - b) Resident Installed Charger
 - c) Resident Installed Charging Duct/Cord
 - d) Charging cord guidelines

Note: Mayor and Council support option 1) a) and option 1) c).

- 2) Does the Mayor and Council support flexibility in the Zoning Code's parking space minimums to accommodate accessible aisles in EV charging retrofits of existing parking lots?

Note: Mayor and Council support option 2).

- 3) Which philosophy does the Mayor and Council prefer for setting a user rate for future city owned and operated charging stations?
 - a) No Fee/Free Charging
 - b) Cost Recovery
 - c) Revenue Generation

Note: Mayor and Council support option 3) b) and option 3) c).

13. Mock Agenda

Mayor and Council had no revisions to the Mock Agenda.

14. Old/New Business

Mayor and Council reviewed the Request for a Proclamation from the Love Foundation for a proclamation proclaim May 1, 2025 as Global Love Day. After a brief discussion, Mayor and Council agreed to approve the proclamation on the condition that the Love Foundation find a Rockville resident to support and sponsor the proclamation. If this condition is met, staff, will prepare a proclamation, forward it to the Love Foundation and post it on the City website.

The October 13, 2025, Mayor and Council meeting will be removed from the calendar as it conflicts with the Maryland Municipal League (MML) Fall 2025 Conference.

15. Adjournment

There being no further business, the meeting adjourned at 9:36 pm.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Izola Shaw, Councilmember
SECONDER:	Adam Van Grack, Councilmember
IN FAVOR:	Mayor Ashton, Councilmember Fulton, Councilmember Jackson, Councilmember Myles, Councilmember Shaw, Councilmember Valeri, Councilmember Van Grack