

**City of Rockville**  
**Leadership Planning Team Meeting Notes**  
**July 14, 2025**

**Meeting Participants:**

Mayor Ashton  
Councilmember Jackson  
Councilmember Shaw  
Councilmember Van Grack  
Jeff Mihelich, City Manager  
Robert Dawson, City Attorney  
Sara Taylor Ferrell, City Clerk/Director of Council Operations  
Barack Matite, Deputy City Manager  
Dave Gottesman, Assistant City Manager  
Linda Moran, Assistant to the City Manager

**Agenda and Mock Agenda Review**

**July 14, 2025 Meeting Agenda**

**Comment:** The City Manager reviewed the July 14 agenda.

**Comment:** Mayor Ashton noted that Councilmember Valeri's name appears next to some proclamations on the meeting agenda. Since Councilmember Valeri will not be attending the meeting, the proclamation reading assignments should be revised.

**Response:** The City Clerk/Director of Council Operations noted that she would make the corrections to the agenda and repost it.

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***July 21, 2025 Review of Mock Agenda***

**Comment:** The City Manager reviewed the August 4 Mock Agenda.

**Comment:** Mayor Ashton requested that the Board and Commission Appointments be postponed to in order to save time on the meeting agenda.

**Response:** The City Clerk/Director of Council Operations noted that the change to the agenda would be made and reflected on the reposted agenda.

**Comment:** Councilmember Shaw suggested that the rent stabilization item be delayed from this meeting to give more time for planning.

**Response:** The item will not be moved since no other Councilmember supported the idea.

**Comment:** Councilmember Jackson inquired about when the election code update work session staff report would be ready. He would like for the public and the Mayor and Council to have enough time to digest and review the information. He requested that staff expedite the completion of the staff report.

**Comment:** Mayor Ashton noted a concern about the information provided by the election consultant and the consultant's delay on the briefing materials. She requested that the consultant provide the Mayor and Council with more in depth information. Both the public and the Mayor and Council need time to dig into the details and consider the recommendations. She requested an update if the report is not completed today.

**Response:**

The City Manager responded with the following information:

- The City Manager and the Deputy City Manager are working diligently to provide a quality elections work session staff report.
- Staff owes the Mayor and Council an updated rent stabilization staff report with a few revisions, a brief power point on economic development, and the elections work session report. The City Manager's goal is to get all of this done today.
- The timing will need to be very tight for each of the work sessions. The goal is to have one slide per election code topic to facilitate the Mayor and Council's discussions.

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### **Review and Comment on Six Month Agenda Planning Calendar**

#### **August 4, 2025 Meeting**

**Comment:** The City Manager reviewed the August 4, 2025 agenda. He will brief the Mayor and Council with details on the budget amendment scheduled for August 4 at his one on one meetings with the Mayor and Council.

**Comment:** Councilmember Shaw asked if the zoning ordinance rewrite work session was moved to the August 4 meeting from the July 21 meeting to accommodate the Rent Stabilization on the July 21 agenda.

**Response:** The City Manager stated that Councilmember Shaw's understanding is correct.

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#### **September 8, 2025 Meeting**

**Comment:** The City Manager reviewed the agenda for this meeting. There were no comments or questions.

## **September 15, 2025 Meeting**

**Comment:** The City Manager reviewed the agenda for this meeting. There were no comments or questions. This concluded his review of the agendas with the Mayor and Council.

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