



## MAYOR AND COUNCIL

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**Meeting No. 09-24**  
**Monday, April 29, 2024 - 6:00 PM**

### AGENDA

**Agenda item times are estimates only. Items may be considered at times other than those indicated.**

Any person who requires assistance in order to attend a City meeting should call the ADA Coordinator at 240-314-8108.

#### **Translation Assistance**

Individuals who wish to participate in-person at Mayor and Council meetings during Community Forum or Public Hearings and who may need assistance with translation service other than English, please contact the City Clerk's Office at 240-314-8280, 3 business days prior to the meeting date (the Wednesday before the Monday meeting) or email at [cityclerk@rockvillemd.gov](mailto:cityclerk@rockvillemd.gov), or by using this form: <https://www.rockvillemd.gov/FormCenter/City-Clerk-11/Sign-Up-for-Translation-Assistance-at-Co-368>

**Note: In-Person Speakers will be called upon to speak before those who have signed up to speak virtually for Community Forum and Public Hearings.**

#### **In-Person Attendance**

Community members attending in-person who wish to speak during Community Forum, or a Public Hearing should sign up using the form at the entrance to the Mayor and Council Chamber. In-person speakers will be called upon in the order they are signed to speak before virtual speakers.

#### **Viewing Mayor and Council Meetings**

The Mayor and Council are conducting hybrid meetings. The virtual meetings can be viewed on Rockville 11, Comcast, and Verizon cable channel 11, and livestreamed at [www.rockvillemd.gov/rockville11](http://www.rockvillemd.gov/rockville11), and available a day after each meeting at [www.rockvillemd.gov/videoondemand](http://www.rockvillemd.gov/videoondemand).

#### **Participating in Community Forum & Public Hearings:**

If you wish to submit comments in writing for Community Forum or Public Hearings:

- Please email the comments to [mayorandcouncil@rockvillemd.gov](mailto:mayorandcouncil@rockvillemd.gov) by no later than 10:00 a.m. on the date of the meeting.
- All written comments will be acknowledged by the Mayor and Council at the meeting and added to the agenda for public viewing on the website.

If you wish to participate virtually in Community Forum or Public Hearings during the live Mayor and Council meeting:

1. Send your Name, Phone number, the Community Forum and Expected Method of Joining the Meeting (computer or phone) to [mayorandcouncil@rockvillemd.gov](mailto:mayorandcouncil@rockvillemd.gov) no later than noon on the day of

the meeting.

2. Send your Name, Phone number, the Public Hearing Topic and Expected Method of Joining the Meeting (computer or phone) to [mayorandcouncil@rockvillemd.gov](mailto:mayorandcouncil@rockvillemd.gov) no later than 10:00am on the day of the meeting.
3. On the day of the meeting, you will receive a confirmation email with further details, and two Webex invitations: 1) Optional Webex Orientation Question and Answer Session and 2) Mayor & Council Meeting Invitation.
4. Plan to join the meeting no later than 6:40 p.m. (approximately 20 minutes before the actual meeting start time).
5. Read for <https://www.rockvillemd.gov/DocumentCenter/View/38725/Public-Meetings-on-Webex> meeting tips and instructions on joining a Webex meeting (either by computer or phone).
6. If joining by computer, Conduct a WebEx test: <https://www.webex.com/test-meeting.html> prior to signing up to join the meeting to ensure your equipment will work as expected.

### **Participating in Mayor and Council Drop-In (Mayor Ashton and CM Van Grack)**

The next scheduled Drop-In Session will be held by phone or in-person on Monday, May 6 from 5:15-5:45 p.m. with Mayor Ashton and Councilmember Van Grack. Please sign up by 10 a.m. on the meeting day using the form at:

<https://www.rockvillemd.gov/formcenter/city-clerk-11/sign-up-for-dropin-meetings-227>

1. **Convene 6:00 PM**
2. **Pledge of Allegiance**
3. **Agenda Review**
4. **City Manager's Report - 6:05 PM**
5. **Proclamation and Recognition - 6:15 PM**
  - A. Certificate of Recognition of Rockville Musical Theatre's 50th Anniversary
  - B. Certificate of Recognition for the Rockville Civic Ballet 50th Anniversary
  - C. Proclamation Declaring May 2024, as Amyotrophic Lateral Sclerosis (ALS) Awareness Month in Rockville, Maryland
  - D. Proclamation Declaring May 2024, as Asian American and Pacific Islander Heritage Month
  - E. Proclamation Declaring May 2024, as Lyme Disease Awareness Month in Rockville, Maryland
  - F. Proclamation Declaring May 2024, as Mental Health Awareness Month in Rockville, Maryland
  - G. Proclamation Declaring May 5 - 6, 2024, as Yom HaShoah
6. **Boards and Commissions Appointments and Reappointments - NONE**

**7. Community Forum - 6:35 PM**

Any member of the community may address the Mayor and Council for 3 minutes during Community Forum. Unless otherwise indicated, Community Forum is included on the agenda for every regular Mayor and Council meeting, generally between 7:00 and 7:30 pm. Call the City Clerk/Director of Council Operation's Office at 240-314-8280 to sign up to speak in advance or sign up in the Mayor and Council Chamber the night of the meeting.

**8. Presentations - 6:55 PM**

- A. Seven Locks Justice Complex Update from Montgomery County Government
- B. Human Rights Commission Annual Report
- C. Presentation of the Annual Climate Action Plan Update

**9. Consent Agenda - 8:40 PM**

- A. Award and Authorize the City Manager to Execute a Rider Agreement with Kiara's Landscaping Inc., a Maryland corporation, in the amount not-to-exceed \$350,000 for the initial term, with terms and pricing consistent with Montgomery County Contract #1097622, for services related to installation and repair of fencing.
- B. Award and Authorize the City Manager to Execute a Rider Agreement with J&H Maintenance Services Corp. of Gaithersburg, Maryland, based on the Montgomery County Government Contract #1139752 in the amount not-to-exceed \$675,000 through August 31, 2025 (17 Months) with the option to extend in the amount not-to-exceed \$475,000 through August 31, 2026 (12 Months) for Custodial Services.
- C. Award a Contract in the Form of a Purchase Order to Jesco Inc., of South Plainfield, NJ, for the Purchase of One Rubber Tire Wheel Loader in the Amount of \$225,343 Consistent with the Terms and Conditions of the Cooperative Purchase Sourcewell Contract #032119-JDC
- D. Approval of Minutes

**10. Public Hearing - NONE****11. Introduction, Discussion and Instruction, Possible Adoption - 8:45 PM**

- A. Discussion and Instructions to Staff on Project Plan Application PJT2024-00017, Rockshire Village Center, a Request to Amend the Rockshire Planned Development to Permit Construction of 60 Residential Units, Up to 5,200 Square Feet of Commercial and Office Use, and a Neighborhood Park at 2401 Wootton Parkway in the PD-RS (Planned Development - Rockshire) Zone; EYA Development, LLC., Applicant
- B. Discussion and Possible Approval of Recreation and Parks Sponsorship Policy
- C. Introduction and Discussion of an Ordinance to Retitle and Amend Chapter 5 of the Rockville City Code Entitled "Buildings and Building Regulations," by Adopting with Certain Additions, Deletions and Amendments the ICC International Building Code,

(2021 Edition), the ICC International Residential Code, (2021 Edition), the NFPA 70 National Electrical Code (2023 Edition), the ICC International Energy Conservation Code (2021 Edition), the ICC International Fuel Gas Code (2021 Edition), the ICC International Mechanical Code (2021 Edition), the ICC International Plumbing Code (2021 Edition), the ICC International Existing Building Code (2021 Edition), and by Making Other Minor Technical Changes

**12. Mock and Future Agendas - 10:20 PM**

**A. Future Agendas**

**13. Old/New Business - 10:30 PM**

**14. Adjournment - 10:45 PM**

The Mayor and Council Rules and Procedures and Operating Guidelines establish procedures and practices for Mayor and Council meetings, including public hearing procedures. They are available at: <http://www.rockvillemd.gov/mcguidelines>.